

WELLS COUNTY HIGHWAY DEPARTMENT

828E 200S

Bluffton, IN 46714

Phone: (260) 824-6430

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JOB DESCRIPTION:

Heavy Equipment Operator

DUTIES:

- Operates various types of heavy equipment and performs a variety of tasks for the repair and maintenance of county roads.
- Drive and operate grader, backhoes, trucks, rollers, loaders, mowers and rotary ditcher for assigned daily and weekly tasks.
- Load and dump crushed stone, sand, hot mix, cold mix and salt onto and from trucks.
- Patch and seal cracks, holes and joints on county roads. Spread oil, stone chips, dirt and blacktop. Dig ditches, grade, fill in road washouts, etc.
- Remove snow from county roads using side plow or V plow.
- Check fuel and lubricant levels, perform other minor maintenance tasks on county vehicles and inform mechanics of more serious equipment malfunctions.
- Dispose of debris such as limbs and trees.
- Operate two-way radio for exchange of information and instruction.
- Perform related duties as needed.

SKILLS AND KNOWLEDGE:

- Must Possess Indiana Driver's License.
- Must Possess a valid Class A or B Commercial Driver's License.
- Ability to operate highway department truck and simple equipment attachments.
- Familiarity with heavy-equipment controls and attachments.
- Ability to become knowledgeable of most processes and techniques used in the construction and maintenance of county roads.
- Basic knowledge of equipment maintenance and repair and ability to diagnose equipment malfunctions.
- Ability to skillfully and safely use tools and equipment including shovel, pick, chainsaw and jack hammer.
- Ability to work overtime as needed.

CDL Positions:

- Candidates with a current CDL will be paid at the Heavy Equipment Operator position rate. Candidates without a CDL will be paid at the driver trainee rate and be given 180 days to obtain their CDL, with training provided by the county, and will then be paid at the Heavy Equipment Operator rate upon successfully obtaining their CDL.

RESPONSIBILITIES:

- Operation of equipment requires relatively complex application of work techniques. Moderate care required to protect equipment from damage and avoid injury.
- Incumbent receives daily work assignments and periodic task assignments. Personal judgment is used when choosing the method for completing tasks.
- Direct supervision is periodic and as requested.
- Some opportunity for incumbent to lay out personal work activities while working independently.

PHYSICAL REQUIREMENTS:

- Exerts moderate effort in reaching, bending, twisting and turning to operate equipment controls.
- Effort may be exerted for sustained periods.
- Work involves considerable standing and bending with heavy lifting and shoveling.

WORKING CONDITIONS:

- Incumbent subjected to varied weather conditions.
- Some exposure to dirt, grease and noise. Machine cab provides moderate protection from extreme environmental conditions.
- Dangers are present in the form of sloping terrain and moving parts where injury could result from equipment overturning or malfunctioning.