

Building Inspector

Wells County Government is accepting resumes for a County Building Inspector. The Wells County Commissioners as the county executive are seeking to employ a full-time county building inspector. This person is responsible for planning and overseeing county construction and final inspection, under the direction of the county executive. The county building inspector shall, subject to the policies of the county executive, perform the following functions and have related experience:

- Coordinates the preparation and presentation of an annual budget for the Building Department; directs the implementation of the department's budget; plans for and reviews specifications for new or replaced equipment.
- Construct and establish a local building code based off state code requirements and needs of the county.
- Controls the expenditure of departmental appropriations
- Receives complaints, investigates, and issues unsafe building violations, nuisance violations and minimum housing standards violations, as appropriate.
- Completes continuing education classes on building codes and practices, as needed
- Reviews the building plan for the County.
- Approves the building permits, issues permits, and collects the fees for the permits, as necessary.
- Issues certificates of occupancy, as needed.
- Maintains an effective communication process with the Commissioners.
- Bachelor's degree (B.A. /B.S.) from a four-year college or university; and five years related experience and/or training; or equivalent combination of education and experience. CBO Certification is required. Previous experience in building construction or related field is required. Previous supervisory experience is required.

Starting salary for this position is up to \$70,000/yr. plus all county benefits. Interested applicants can send their resumes to Wells County Auditor, 102 W Market, Suite 205, Bluffton, IN 46714 or auditor@wellscounty.org. Resumes will be accepted until December 16, 2024.