

Standards for Approved Substance Abuse Programs Wells County Probation Department

The following standards must be met by any substance abuse program that desires to be accepted by the Wells County Probation Department for successful completion of probation conditions.

- The program must evaluate each individual using professionally recognized evaluation instruments.
- Any recommendations for intervention must be based on standardized written criteria for each level of intervention.
- Within ten (10) days of evaluation, the Probation Department must receive a written copy of each individual's evaluation - or an acceptable summarization - that includes the recommendations for intervention.
- Written progress reports must be submitted to Probation Department every thirty (30) days.
- Within ten (10) days of discharge, a written discharge statement must be submitted to the probation department.
- Adolescents must not be placed in programs with adults, unless a written consent of the supervising probation officer is provided.
- Adolescent programs may require a plan for parental participation.
- Treatment programs which involve medication-assisted treatment (MAT) must
 - *submit to probation officer documentation for a reasonable therapeutic plan to reduce prescribed medication dosages and/or terminate prescribed medications for each individual.*
 - *provide evidence-based cognitive group and/or individual therapy programs in conjunction with MAT.*
 - *maintain a contingency treatment plan for each individual should they be incarcerated as a probation violation sanction.*
- Each substance abuse program must have on file at the Probation Department copies of:
 - *any evaluation instruments being used*
 - *the format/agenda of each education or therapy program offered*
 - *regular times and locations of any group sessions or classes*
 - *price structure for evaluation, classes and treatment*
 - *time frame for completing classes and treatment*
 - *names and credentials of all therapists working with clients*
 - *program guidelines for clients (absence policy, payment policy, etc)*
 - *procedures for evaluating, treating/counseling and discharging clients*
 - *procedure for probation staff to audit program when requested*
- Participation in support groups (i.e., AA, NA) if congruent with probationer's needs, may be a component of adult programs.
- Program must provide witness at probation review, modification, or revocation hearings when needed, at no expense to the probation department, the court, or prosecuting attorney.
- Must meet any minimum requirements for substance abuse programs imposed by State of Indiana (i.e., IC 12-8-8-4, IC 12-23, IC 12-27, 440 IAC 4.4).