

**Wells County Ordinance No. 2022- 07**

**AN ORDINANCE AMENDING THE WELLS COUNTY EMPLOYEE HANDBOOK**

WHEREAS, The Wells County Board of Commissioners (the “Commissioners”) are charged with the responsibility of maintaining an Employee Handbook for Wells County Employees;

WHEREAS, the Commissioners desire to maintain the Employee Handbook and keep the Handbook current with Indiana Law

WHEREAS, Indiana Code 5-14-3 *et seq.*, mandates disclosure of certain information from political subdivisions;

WHEREAS, the Wells County Employee Handbook contains provisions regarding public access and disclosure of information by the County in section 3.11.

NOW, THEREFORE, be it ordained by the Board of Commissioners of the County of Wells that:

1. The Wells County Employee Handbook Section 3.11 shall be amended to authorize the disclosure not excepted from the general disclosure requirement of the statute which includes:

(A) the name, compensation, job title, business address, business telephone number, job description, education and training background, previous work experience, or dates of first and last employment of present or former officers or employees of the agency;


(B) information relating to the status of any formal charges against the employee; and

(C) the factual basis for a disciplinary action in which final action has been taken and that resulted in the employee being suspended, demoted, or discharged.

[signatures next page]

All as Passed and Ordained this 18th day of April, 2022.

THE BOARD OF COMMISSIONERS  
OF THE COUNTY OF WELLS:

  
\_\_\_\_\_  
Michael K. Vanover, President  
\_\_\_\_\_  
Blake Gerber, Vice President  
\_\_\_\_\_  
Jeff Springer, Member

ATTEST:

  
\_\_\_\_\_  
Lisa McCormick, Auditor

This instrument was prepared by the Wells County Attorney, Colin Z. Andrews, Attorney No. 26767-49, 116 South Main St., Bluffton, IN 46714. *I affirm, under penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law. /s/ Colin Z. Andrews*