

# Wells County Highway - Open (Road) Cut Permit

828 E 200 S Bluffton, IN 46714  
Office. 260-824-6430 – Fax. 260-824-6431  
Email: [highway@wellscounty.org](mailto:highway@wellscounty.org)

## ORDINANCE 2022-29

### Fees:

Cross Gravel Road (75-90 degrees) \$320.00  
Cross Paved Road (75-90 degrees) \$520.00

Permit Number: \_\_\_\_\_

Date: \_\_\_\_\_ Township: \_\_\_\_\_

Applicant name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Contractor PH# \_\_\_\_\_

Road Name: \_\_\_\_\_ Road Type: Stone (\$320) Paved (\$520)

Between roads: \_\_\_\_\_ and \_\_\_\_\_

Depth of pipe to be installed \_\_\_\_\_ Depth of cover over the pipe \_\_\_\_\_

Size of pipe: \_\_\_\_\_ Length of pipe \_\_\_\_\_

Type of pipe material use: Galvanized Dual wall Plastic Steel Concrete

Stone provided by highway (16-18 ton) \$350.00 Dirt Provided by highway (16-18 tons) \$150.00

Type of drainage: Storm Water Sanitary Utility Farm

Will catch basins need installed: Yes No

### 811 locate Confirmation #

Please provide a detailed drawing identifying the proposed location.

**\*\*Please note that other County departments may contact you for additional information\*\***

County Highway Department will provide fittings for storm crossings to be installed in a roadside ditch bottom. County Highway Department will chip and seal the road surface once work is complete. Any paved roads cut between November 1<sup>st</sup> and April 15<sup>th</sup> are to have cold patch purchased and installed by the applicant.

I/we agree to comply with all conditions, restrictions, regulations, and standard specifications of the County Engineer's office in the construction proposed. I/we will refrain from construction of obstructions that could create a hazard to traffic or hamper maintenance operations of the county highway department in consideration for being granted this permit. Signatory warrants that he/she has all authority to bind Applicant to the terms and conditions found on both sides/pages of this Application.

I will call Highway office when project is complete.

\_\_\_\_\_  
Signature of Applicant

### For Office use only:

Permit granted date \_\_\_\_\_ Date Completed \_\_\_\_\_

Review by \_\_\_\_\_ Additional conditions:

\_\_\_\_\_

Fee collected \$ \_\_\_\_\_ Cash Check # \_\_\_\_\_

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1. Applicant will mark with wood stakes or colored flags the proposed location of the road cut upon submitting this application.
2. Pipe bedding shall be compacted #73 or #53 aggregate.
3. Applicant will use the following: pipe material shall be dual wall high density polyethylene (HDPE), 14 gauge 2-2/3" x 1/2" Corrugated Steel pipe, or reinforced concrete (RCP) class IV.
4. It is the Applicant's responsibility to backfill the road cut with product approved by the County Highway Department in order to open the road up **immediately** following the placement of the pipe. Any paved roads cut between November 1<sup>st</sup> and April 15<sup>th</sup> are to have Cold Patch purchased and installed by the Applicant. County will chip and seal the area once the weather is fit.
5. Applicant, by executing this Application, agrees to hold harmless and indemnify Wells County and its agents, employees and officials from and against any claim for personal injury or property damage, caused or sustained by reason of the exercise of any work under this permit.
6. All construction will be inspected and approved by the County Highway Department or the County Engineer.
7. This permit shall in no way limit or diminish any rights Wells County has in this right-of-way. In the event it is necessary or desirable for Wells County, its contractors, or agents to perform any maintenance, repair, alteration, or construction work in the right-of-way that results in damage to property or construction installed under this permit, Wells County shall require the owner or permittee to be financially responsible for replacement.
8. Applicant shall be responsible for any damage to any County facilities if the damage is caused by any installation or work performed under this permit.
9. All applications will be handled in a timely manner. Please allow at least 5 working days for the processing of a submitted application. If an application is rejected for whatever reason, the applicant will be notified. The application will expire 12 months from the date of submission if no work is performed.
10. Applicant is to notify everyone necessary regarding the road closure. SEE ATTACHED NOTIFICATION PAGE.

**CALL BEFORE YOU DIG – YOU MUST CONTACT 811 –  
2 FULL WORKING DAYS BEFORE YOU DIG. THE  
CONFIRMATION NUMBER MUST BE ON APPLICATION.**

**Contractors: Must use Road Closed signs**

– They can be picked up and returned to Highway Department

**When closing ANY road, you must notify:**

Notify ASAP!! Give the road section and duration of proposed road closure.

– if unsure, tell them you will call back when re-open. The maximum closure duration will be one day. If a longer time period is necessary, it must be approved by the Highway Department and additional fees may apply.

**1. Wells County Sheriff, EMS & Fire:**

**ph. 260-824-3320 or**

Email: [dispatch@blufftonindiana.gov](mailto:dispatch@blufftonindiana.gov)

**2. Schools: You only need to contact the one(s) effected:**

Northern Wells: [Stephanie.Rohr@nwcs.k12.in.us](mailto:Stephanie.Rohr@nwcs.k12.in.us) or 260-622-4125 ext. 1006

Southern Wells: Jessica Killingbeck – transportation director  
[jkillingsbeck@swraiders.com](mailto:jkillingsbeck@swraiders.com) Office: 765-728-5537

Bluffton MSD: Julie Meitzler [jmeitzler@bhmsd.org](mailto:jmeitzler@bhmsd.org)

260-824-2620 or (260) 824-5822