

Responsibilities of Title VI Coordinator

As authorized by the LPA Administrator, the Title VI Coordinator is responsible for initiating, monitoring, and ensuring LPA compliance with Title VI requirements as follows:

- Administer, coordinate and Implement the Title VI Program plan.
- Review written Title VI complaints and ensure every effort is made to resolve complaints informally at the local or regional level.
- Review statistical data gathering process to ensure sufficiency of data for meeting requirements of Title VI program administration.
- Ensure that available census data is included as a part of all Environmental Impact Statements/Assessments (EIS/EIA) for projects receiving Federal Highway Administration or other Federal assistance.
- Conduct or facilitate training programs on Title VI issues and regulations for LPA employees; facilitate Title VI training for appropriate staff, contractors and sub-recipients.
- Review and update the LPA Title VI plan as needed or required.
- Prepare and annual report of Title VI accomplishments and changes to the program in the preceding Federal fiscal year, identify goals and objectives for the upcoming year as required.
- Work with LPA staff to develop and disseminate Title VI program information to LPA employees and sub-recipients, including contractors, subcontractors, consultants, and sub-consultants and beneficiaries, as well as the general public.
- Work with other LPA offices to establish procedures for promptly resolving deficiencies, as needed. Recommend procedures to identify and eliminate discrimination that may be discovered in and LPA processes.
- The Coordinator will maintain and update Legislative and Procedural information for the current LPA Title VI Plan.

Title VI Coordinator

Title VI Coordinator's Name: Roy R. Johnson
Mailing Address: 222 West Market Street, Bluffton, IN 46714
Phone Number: (260) 824-0500
Email Address: royjohnson@adamswells.com