

ROLL CALL

Dan Baumgardner	Jerome Markley
Harry Baumgartner, Jr	Keith Masterson
Jarrold Hahn	
Bill Horan	Tim Rohr
Richard Kolkman	John Schuhmacher

Michael Lautzenheiser, Jr., Director

The December 3, 2015 meeting of the Area Plan Commission was called to order at 7:30 p.m. by President Jerome Markley. 9 Members were present. Mike Morrissey was absent. The Town of Poneto has not appointed a new representative for the meetings yet.

APPROVAL OF MINUTES:

Jarrold Hahn made a motion to approve the minutes from the November 5, 2015 meeting. John Schuhmacher seconded the motion; the motion carried 9-0.

OLD ITEMS:

NEW ITEMS:

OTHER BUSINESS:

V2014-019: Estate of Ronald Yoss

Michael Lautzenheiser, Jr. informed the board that the violation has been resolved. Jerome Markley asked how it was resolved. Mr. Lautzenheiser, Jr. said that they cleaned up the property in order to remove the violation.

Approval of 2016 APC Calendar

Michael Lautzenheiser, Jr. said that March meeting would be held on the 10th instead of the 3rd so that he can be at all the meetings.

Conditions:

Motion to Approve: Jarrod Hahn

Second: Tim Rohr

Vote: 9-0

2015 End of Year Report

Michael Lautzenheiser, Jr. gave the board and the general public in attendance of the meeting a recap of the year. He talked about the 2 items that are currently in the court system, permit and violation numbers, APC and BZA petitions, and the budget. He also talked about the projects involving downtown, youth involvement, Bluffton NOW, and the Ossian Revitalization. Mr. Lautzenheiser, Jr. mentioned items with the GIS part of the office including new contour layer, marking locations for the Health Dept., and Flowage easement layer. He talked about the continuing education that he completed and mentioned receiving the Certified Floodplain Manager certificate.

Jarrod Hahn mentioned a phone call from an out of town contractor that wanted a building inspection done even though there isn't a building inspector for the County. He asked if that might be something that the City would be willing to offer for those who want to pay for an inspection when one wasn't required. Jerome Markley asked who performed the inspections now. Michael Lautzenheiser, Jr. said that there are a few that do inspections now and talked about the difference in private vs government inspections.

Jarrod Hahn talked about the procedure for violations and felt that they should be in writing similar to the Health Department. He said that would help prove that we aren't just picking on someone when accused of such thing. Jerome Markley asked if that would be something that could be added to the 2016 changes for the ordinance. He also asked where the money that was collected thru the fees went. Michael Lautzenheiser, Jr. said that the money went into the general fund which helps pay for next year's expenses.

2016 Plan of Operations

Michael Lautzenheiser, Jr. talked about the new budget for the upcoming year and the changes that were made. Jerome Markley asked if Colin Andrews was going to charge the same amount. Mr. Lautzenheiser, Jr. confirmed that Mr. Andrews was going to have the same contract. He mentioned that he hoped to have all of 2016 permits 100% online and has the intention of possibly adding petition packets online as well. Mr. Lautzenheiser, Jr. said that we are going to continue scanning in previous years permits to help get those online as well. He mentioned the GIS projects for the upcoming year and the continuing education needed in 2016.

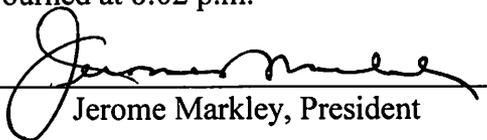
DISCUSSION:

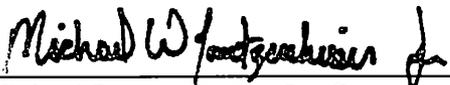
Jerome Markley talked about the comprehensive plan and that it was time to start thinking about suggestions on which parts of the document would like to be discussed. He recommended bringing suggestions with you to the January meeting. Mr. Markley confirmed the next meeting on January 7, 2016.

ADVISORY:

ADJOURN:

Bill Horan made a motion to adjourn the meeting. Dick Kolkman seconded the motion. The December 3, 2015 Area Plan Commission meeting adjourned at 8:02 p.m.


 Jerome Markley, President

ATTEST: 
 Michael Lautzenheiser Jr., Secretary