

## Wells County Commissioners

### Regular Session 4-18-2016

The Wells County Commissioners met in regular session on Monday April 18, 2016 at 9:30AM in the Commissioner's Room of the Wells County Carnegie Annex, Bluffton, IN. Those in attendance were Commissioners, Blake Gerber, Kevin Woodward and Tamara Robbins. Also in attendance were County Attorney, Roy Johnson and County Auditor, Beth Davis.

**Minutes:** Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the minutes from April 4, 2016 regular session. Motion carried 3-0.

**Payroll And Claims:** Motion made by Tamara Robbins, seconded by Kevin Woodward to approve Payroll #8 in the amount of \$205,289.60 and 241 claims totaling \$150,245.42. Motion carried 3-0.

**Wells County Sheriff:** Sheriff Fisher reported 85 inmates, 6 are DOC.

**Wells County Highway Supervisor:** Ed Herman updated the Board of Commissioners on the right-of-ways he is waiting on for the three chip and seal road projects. The county is still waiting on a total of 6 right-of-way forms, two for county road 800N, three for 400W and one for 950N. The only right-of-way Ed is waiting on for County Road 950N is the one that has a fence on the property along the road. Ed believes the fence is in the counties right-of-way and it will need to be removed before he can proceed with the project. Motion made by Kevin Woodward, seconded by Tamara Robbins to have Ed check to see if the fence is in the county's right-of-way. Motion carried 3-0. Ed provided a utility permit from Citizens Telephone Corp. at the location of 600W and Willow Road between SR 218 and SR 3. Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the request from Citizens Telephone Corp. Motion carried 3-0.

**Bridge No. 193 Update:** Ben Beer and project manager Bart Trester from USI Consultants updated the Board of Commissioners on the Bridge 193 Project. There are currently two change orders for stone repair and webbing totaling \$9,000.00. Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the stone and webbing repair. Motion carried 3-0. Although INDOT is saying there are no more funds available for the project Ben Beer stated they he will continue to work with INDOT to see if they will cover the change orders with the 80/20 federal project match.

**Zoning Ordinance and Zone Maps Amendment:** Area Plan Director Michael Lautzenheiser Jr. provided an ordinance to amend Wells County Zoning Ordinance and Zone Maps to the Board of Commissioners. The amendment would be changing 4.0 acres in the SW ¼ of S10-28N-12E from Residential-1 to Residential-3. The change request came from Ossian Healthcare Management, Inc. so they would be able to build on to their current assisted living facility. The request was approved by the Area Plan Commission by a vote of 11 in favor and 0 opposed. Motion made by Kevin Woodward, seconded by Tamara Robbins to approve Ordinance No. 2016-02 "Ordinance Amending Wells County Zoning Ordinance and Zone Maps". Motion carried 3-0.

**Courthouse Repairs:** Courthouse custodian Bobbie Studebaker provided a quote from TLC Window Cleaners from Van Wert Ohio. TLC Window Cleaners was the only vendor that would wash the windows on the fourth floor of the courthouse; all other vendors would only quote as high as the third floor. The last cleaning was done five years ago and that vendor did not want to quote the job again. Motion

made by Tamara Robbins, seconded by Kevin Woodward to approve the quote from TLC Window Cleaners in the amount of \$4,000 for the courthouse and \$300 for the Annex. Motion carried 3-0.

**County Insurance Renewal:** Richard Randol with General Insurance provided an insurance renewal proposal to the Board of Commissioners. The insurance policy term is 05/01/16 to 05/01/17. The renewal premium is showing an increase of \$6,144 or 3.30% from the expiring policy. Motion made by Kevin Woodward, seconded by Tamara Robbins to approve the insurance renewal. Motion carried 3-0.

**Highway Engineer Contract:** Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the "Agreement For Employment Of County Engineer" (Misc. 2016-09). Motion carried 3-0.

**Washington/Main Event Permit:** Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the Washington/Main Commons Event Permit for July 23, 2016 from 9:00AM to 6:00PM for a benefit ride for DARE of Wells County (Misc. 2016-10). Motion carried 3-0.

**Adoption of Minimum Internal Controls and Materiality Threshold:** Motion made by Kevin Woodward, seconded by Tamara Robbins to approve Ordinance No. 2016-03 "An Ordinance Concerning The Adoption Of Minimum Internal Control Standards And Procedures And Determining Materiality Threshold For Wells County Government". Motion carried 3-0.

**SRI Addendum:** Auditor Beth Davis presented the 2016 tax sale support services addendum to the commissioners. There was a change for the 2016 tax sale increasing the property owner's fee from \$70 to \$75. Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the "Tax Sale Support Services Addendum" (Misc. 2016-11). Motion carried 3-0.

**Adjourned:** Wells County Commissioners adjourned at 10:21AM

**Wells County Commissioners**

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President, Blake Gerber

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Vice President, Kevin Woodward

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Tamara Robbins

Attest: \_\_\_\_\_  
Beth Davis, Wells County Auditor