

Wells County Commissioners

Regular Session 4-4-2016

The Wells County Commissioners met in regular session on Monday April 4, 2016 at 9:00AM in the Commissioner's Room of the Wells County Carnegie Annex, Bluffton, IN. Those in attendance were Commissioners, Blake Gerber, Kevin Woodward and Tamara Robbins. Also in attendance were County Attorney, Roy Johnson and County Auditor, Beth Davis.

Minutes: Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the minutes from March 21, 2016 regular session and March 21, 2016 executive session. Motion carried 3-0.

Payroll And Claims: Motion made by Tamara Robbins, seconded by Kevin Woodward to approve Payroll #7 in the amount of \$213,758.92 and 145 claims totaling \$173,140.24. Motion carried 3-0.

Wells County Sheriff: Sheriff Fisher reported 83 inmates, 6 are DOC.

Wells County Highway Supervisor: Ed Herman provided a utility request from Zayo Group to bury cable at 800 N and Meridian Rd. Motion made by Tamara Robbins, seconded by Kevin Woodward to approve the request. Motion carried 3-0. Ed informed the commissioners that he is still waiting on 6 right-of-ways for the three chip and seal road projects in Union township. DLZ presented Supplemental Agreement No. 1 for Bridge No. 193. The change is for additional damage that was discovered when the deck was removed. The total increase is for an additional amount of \$18,000.00. Ed said the supplemental agreement will be sent to the state to see if it can be reimbursed through federal funds. Motion made by Kevin Woodward, seconded by Tamara Robbins to approve Supplemental Agreement No. 1. Motion carried 3-0. Ed informed the commissioners that he has received his ERC Recertification's. Ed also informed the commissioners that he will be advertising to open bituminous bids at the May 2nd, 2016 meeting. The highway department is currently signing up residents for dust control, the total cost is \$1.12 per foot with a minimum of 200 feet and the last day to sign up is April 29th, 2016. The commissioners asked if a postcard could be sent out to residents that signed up last year as a reminder to sign up again this year. Motion made by Kevin Woodward, seconded by Tamara Robbins to have the highway department send out postcards to residents that have signed up in previous years. Motion carried 3-0.

IT Director: Assistant Director, David Teeple updated the Board of Commissioners on several projects the IT Department has been working on. Updates have been made to the web protection to include all computers both in house and also on the road. Both David and Roger have been trained by Adam McCartney to program radios in house rather than using the vendor. David informed the commissioners that they have been working with the County Clerk on moving the superior court clerk's office staff from the third floor to the second floor. Have also been working with the Clerk to make sure everything is set up for the upcoming primary election.

Courthouse Repairs: Courthouse custodian Bobbie Studebaker updated the Board of Commissioners on the updates she has been working on at the courthouse. The new lighting, closets and painting has been completed in the tunnel and it is now ready for new flooring. Bobbie had received three quotes for the flooring and she is recommending that we go with the low bid from Seamless Flooring in the amount of \$2,614.00. Motion made by Kevin Woodward, seconded by Tamara Robbins to approve the low bid from Seamless Flooring. Motion carried 3-0. Bobbie has contacted several companies on washing the

outside windows at the courthouse and she is having trouble getting anyone to bid, she will continue to look for a vendor and keep the commissioners informed. Bobbie asked the contractor that is currently doing the work in the tunnel to give her a quote on adding a closet and removing the archway on the ground floor to provide better access to both the Surveyor and IT Department. Motion made by Kevin Woodward, seconded by Tamara Robbins to approve the request to remove the archway and add the closet. Motion carried 3-0. Motion made by Kevin Woodward, seconded by Tamara Robbins to allow the president of board to sign the quote. Motion carried 3-0.

Ethics Policy/Internal Control/Materiality Declaration: Motion made by Kevin Woodward, seconded by Tamara Robbins to approve the Wells County Ethics Policy/Internal Controls/Materiality Declaration (Misc. 2016-08). Motion carried 3-0. County Attorney, Roy Johnson asked if he should contact the rest of the county units and ask them if they would like to adopt and reference the county's policy. Motion made by Kevin Woodward, seconded by Tamara Robbins to have Roy Johnson contact the rest of the county units. Motion carried 3-0.

Tax Bills: Commissioner Blake Gerber stated that Wells County was the third county in the state to get tax bills out to their property owners.

Highway Engineer: Commissioner Blake Gerber stated that he would like to extend a letter of "intent to hire" to Nate Rumschlag. Nate Rumschlag was interviewed during an executive session on March 21, 2016 for the position of Wells County Highway Engineer. Motion made by Kevin Woodward, seconded by Tamara Robbins to send a letter of intent to hire to Mr. Nate Rumschlag. Motion carried 3-0.

Use of Courthouse Square: Pastor Arley Higginbotham came before the Commissioners on behalf of the Wells County Ministerial Group requesting the use of the courthouse square for the week of May 1st through May 5th 2016 for the national week and day of prayer. Motion made by Kevin Woodward, seconded by Tamara Robbins to approve the request. Motion carried 3-0.

Adjourned: Wells County Commissioners adjourned at 9:55AM

Wells County Commissioners

President, Blake Gerber

Vice President, Kevin Woodward

Tamara Robbins

Attest: _____
Beth Davis, Wells County Auditor