



Established 1989
P.O. BOX 89
BLUFFTON, IN 46714

CITIZENS AGAINST DRUG ABUSE MINUTES
February 14, 2013

In attendance: Kim Butcher, Park Center; Roger Sherer, Purdue Extension; Betsy Collier, WCCOA/WOW; Angie Dial, Family Centered Services – Teen Court; Jen Simpson, Family Centered Services; Stacy Morrison, Bluffton High School; Rick Mettler, Bluffton High School; Molly Hoag, Purdue Extension; Vicki Andrews, Southern Wells; Adams Wells Crisis Center, and Alicia Hill and Stephanie Skiver, House of Hope Northeast Indiana.

Welcome, Introductions and Call to Order: Kim Butcher

Grant Program Reports:

- Southern Wells High School Drug Testing Program (CADA Grant for \$1500) – 420 Students tested/18 month

Presentation of Minutes: Approved

New Members: Jen Simpson (guest from Family Centered Services) and Stephanie Skiver (House of Hope NEI)

Treasurer's Report: \$89.84

- Put name of Stacy Morrison on account
- Molly Hoag will call to make sure how to handle activity fee
- Look at having online banking
- Hold on to bank statements & put in the Secretary Book

Unfinished Business:

- Approved the 2013 – 2015 Comprehensive Plan

New Business:

- Grant committee selected & recommended CADA grant submissions. Committee consists of Betsy Collier, Molly Hoag, Tammy Schaffer, Paula Beck and Stacy Morrison.
- Passed out spread sheet (categories) of suggested grant approvals for 2013
- (Motion to approve B. Collier/Second R. Mettler)
- WRAPP committee partnership with CADA – discussion of joining forces on substance abuse with Family Centered Services.
- Checking on by-laws to make sure no conflict of interest with a board member on CADA/working at FCS

Membership Sharing:

- New addition at Park Center – merging North Office to Bluffton
- April 9 & 10th – 1st Grade Health Fair

Adjournment:

Next meeting: Thursday, March 14, 2013 – 4-H Building



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CITIZENS AGAINST DRUG ABUSE MINUTES
April 11, 2013

In attendance: Kim Butcher, Park Center; Roger Sherer, Purdue Extension; Betsy Collier, WCCOA/WOW; Angie Dial, Family Centered Services – Teen Court; Molly Hoag, Purdue Extension; Gregg Werich, Wells County Probation, Tammy Shaffer, Bluffton Police Department and Alicia Hill, House of Hope Northeast Indiana.

Welcome, Introductions and Call to Order: Gregg Werich

Grant Program Reports:

Presentation of Minutes: Approved

New Members:

Treasurer's Report: \$89.84

- iAB may need us to keep a higher balance in the future.

Unfinished Business:

- Grant claims did not get filled out. Will be done next month. Next claim cycle is Monday, April 15, 2013.
- State report to Stephanie needs to be submitted. Gregg to complete.
- The Comprehensive Plan/By-laws Committee meetings have not met yet. But will be in the next month.
- Family Centered Services has been contacted regarding services to provide for CADA for agency representation.
- Gregg discussed WRAPP sub-group committee should fall under CADA, due to majority of members in the sub-group are CADA members. We will wait to address the WRAPP meetings due to restructuring/reorganizing our CADA group.

New Business:

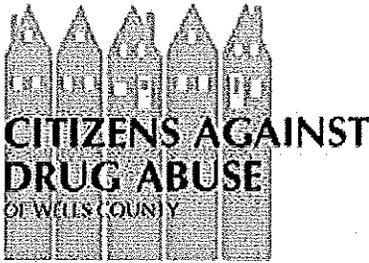
- Schedule committee meetings for two groups:
 - 1.) By-laws Meeting scheduled for Monday, May 6, 2013 – 9:00 am – 4-H Wells County Fair Ground
 - 2.) Comprehensive Plan for Tuesday, April 30, 2013 at 3:00 pm – Bluffton Police Department
- CADA members miss the monthly Indiana Regional Day Reports and looking in to seeing how we can attach these to the monthly minutes.

Membership Sharing:

- April 9 & 10th – 1st Grade Health Fair went very well
- Wells County (Child Abuse Candle light Vigil) on April 16, 2013 at 7:00 PM
- Adams Wells 5K – April 27, 2013
- Park Center Open House – ~~May 9, 2013~~
- Senior Expo is May 2, 2013 at the 4-H Wells County Fair Ground

Adjournment:

Next meeting: Thursday, May 9, 2013 – 4-H Building



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CITIZENS AGAINST DRUG ABUSE MINUTES
May 9, 2013

In attendance: Kim Butcher, Park Center; Roger Sherer, Purdue Extension; Betsy Collier, WCCOA/WOW; Angie Dial, Family Centered Services – Teen Court; Molly Hoag, Purdue Extension; Greg Werich, Wells County Probation, Tammy Schaffer, Bluffton Police Department; Brian McClish, Ossian Police Department and Alicia Hill, House of Hope Northeast Indiana.

Welcome, Introductions and Call to Order: Greg Werich

Grant Program Reports: None reported

Presentation of Minutes: Approved: Corrections of member names and date for Park Center Open House on April minutes

New Members: None reported

Treasurer's Report: \$89.84

- Payment due for the Wells County PO Box of \$54.00 for 12 months/Alicia to pay and submit claim to CADA
- Need to locate the CADA checkbook for future expenditures
- Greg reports from the State: No revenue as of December; \$2,454.00/Admin deposit and balance of \$13,114.44.

Unfinished Business:

- By-law Meeting was held on Monday, May 6, 2013 – Drafting revisions. Angie Dial to submit to Greg/Alicia the 2011 bylaws, which were approved at the CADA August 2011 meeting. At this time, committee looking at changes to the by-laws for 2014.
- Comprehensive Plan Committee rescheduled for June 5, 2013 at 11:30 am at Wells County Probation office.
- Greg met with Family Centered Services to discuss the position of Angie Dial as the agency representative/coordinator for CADA. CADA will pay \$1750 to FCC. Greg to draft job description.
- Claims for the 2013 grants were submitted and checks will go out the week of Monday, May 13, 2013.
- Discussion of approval/denial letters to be sent out to each grant proposal submitted to CADA. Molly Hoag to send sample letters to Alicia of both acceptance/denial. Alicia to send out week of May 13, 2013.

New Business:

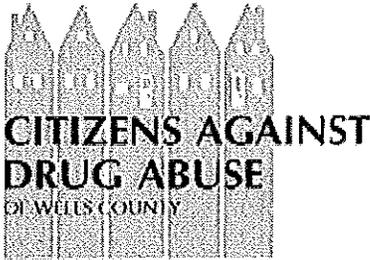
- Letter of Intent was sent out from the Indiana Criminal Justice Institute and Youth and Substance Abuse Services Divisions seeking proposals from the LCCs to address underage drinking in IN communities. The Enforcing Underage Drinking Laws Program supports and enhances efforts to prohibit the sale of alcohol to minors and the purchase and consumption of alcohol by minors. Wells County CADA declined this offer at this time due to response from emails and committee members concern for time constraints.
- Future CADA Meetings include: June Meeting at 4-H Fair Ground; July Cancelled; and August 8th at Park Center with Kim Butcher hosting.

Membership Sharing:

- No member sharing reported

Adjournment:

Next meeting: Thursday, June 13, 2013 – Wells County 4-H Building



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CITIZENS AGAINST DRUG ABUSE MINUTES
June 13, 2013

In attendance: Kim Butcher, Park Center; Roger Sherer, Purdue Extension; Angie Dial, Family Centered Services – Teen Court; Molly Hoag, Purdue Extension; Greg Werich, Wells County Probation, Tammy Schaffer, Bluffton Police Department; Brian McClish, Ossian Police Department, Vicki Andrews, Southern Wells, Paula Beck, Adams Wells Crisis Center and Alicia Hill, House of Hope Northeast Indiana.

Welcome, Introductions and Call to Order: Greg Werich

Grant Program Reports: None reported

Presentation of Minutes: Approved: Tammy Schaffer motion and Molly Hoag second

New Members: None reported

Treasurer's Report: \$89.84

- Need to locate the CADA checkbook for future expenditures as Nikki Bradley does not have in her possession. Molly Hoag to check in her office.

Unfinished Business:

- Comprehensive Plan Committee met on June 5, 2013 at 11:30 am at Wells County Probation office. Need to update before October. Send to Indianapolis by end of October. Get with WRAPP subgroup on substance issues to discuss any Wells County concerns which need to be in plan.
- Claims for the 2013 grants were submitted and checks went out.

New Business:

- Angie Dial attended the Regional Advisory Board on May 31, 2013 at DAC Office in Fort Wayne. Discussed doing RAB activities which included: A quiz bowl, ride for recovery, regional training and annual meeting. A regional grant was discussed. Angie will continue to make CADA aware of happening as she attends meetings.
- No July CADA meeting.

Membership Sharing:

- June 22, 2013 – Local Area Planning Commission is having a Mock Exercise for disaster preparedness at 8:00 AM in Bluffton.
- Discussion of a Mental Health First Aid Class – 12 hours to become familiar in understanding basic mental health concerns. Possibly bringing this to Wells County in the future.

Adjournment:

Next meeting: Thursday, August 8, 2013 – Park Center Bluffton



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CITIZENS AGAINST DRUG ABUSE MINUTES
August 8, 2013

In attendance: Angie Dial, Family Centered Services – Teen Court; Molly Hoag, Purdue Extension; Greg Werich, Wells County Probation, Tammy Schaffer, Bluffton Police Department; Brian McClish, Ossian Police Department, Betsy Collier, WOW and Alicia Hill, House of Hope Northeast Indiana.

Welcome, Introductions and Call to Order: Greg Werich

Grant Program Reports: Angie Dial presented Character Education/Signals Program from Family Centered Services.

Presentation of Minutes: Unable to approve due to lack of quorum

New Members: None reported

Treasurer's Report: \$89.84

Checkbook was found in the possession of Molly Hoag.

Unfinished Business:

- Comprehensive Plan Committee did not meet in July. Gregg will work on the format and schedule a meeting with the committee of Tammy Schaffer, Molly Hoag, Angie Dial and possibly Rick Mettler. Angie will put together a rough draft and send out to Gregg and group to review before the meeting.
- By-law committee notes will be reviewed by Gregg before establishing another meeting.
- Discussion of a required Quarterly report by the CADA Group to include data received within the Wells Community which is drug related. All our CADA reports should flow in to our comprehensive plan. Our monthly CADA meetings reflect our quarterly report which goes into the comprehensive plan. All flows together.
- WRAPP group meet last month – overall plan is CADA is to oversee the substance component. Jen Simpson is to help with the grant awarded to CADA.

New Business:

- By the end of December 2013, we need to have all reports for those awarded CADA grants presented.
- Tracking membership is important for CADA.

Membership Sharing:

- Heroin/Meth becoming more of a problem.
- Combining Wells County probation/community correction toxicology testing – Cost from \$24 - \$13
- Duck Race is scheduled for August 10, 2013

Adjournment:

Next meeting: Thursday, September 12, 2013 – 4-H Wells County