

WELLS COUNTY
ADA
Transition Plan

December 3, 2012

Table of Contents

<u>Statement/Mission</u>	<u>1</u>
<u>Non-Discrimination Notice</u>	<u>1</u>
<u>Designation of an ADA Coordinator</u>	<u>2</u>
<u>Grievance Procedure</u>	<u>3</u>
<u>Design Standards for Sidewalks</u>	<u>4</u>
<u>Public Involvement Opportunities</u>	<u>5</u>
<u>Inventory</u>	<u>5</u>
<u>Assessment Procedures</u>	<u>11</u>
<u>Funding & Schedule</u>	<u>13</u>
<u>Review & Evaluation</u>	<u>13</u>
Appendix A – Grievance Form	
Appendix B – Ramp and Sidewalk Inventory with Maps	
Appendix C – Ramp and Sidewalk Assessments	
Appendix D – Building Inventory	
Appendix E – Resolutions	

Statement/Mission

In 1990, the Federal Government enacted the Americans with Disabilities Act ("ADA"). Wells County, Indiana recognizes its legal obligation to comply with Title II of the ADA and hereby establishes a transition plan to ensure compliance of this federal law, rules and regulations. Therefore Wells County will identify barriers that exist and state how and when the barriers are to be removed by providing a means to address complaints of discrimination, by encouraging public input to assess, address and meet access needs, and by establishing periodic reviews of the plan to monitor progress and compliance. The purpose of the Plan is to ensure that the citizens of Wells County are provided full access to the Wells County programs, services and activities in a timely manner. The Wells County elected officials and staff believe the ability to accommodate disabled persons is essential to good customer service, the quality of life Wells County residents seek to enjoy and to effective governance. Title II of the ADA requires that each of the Wells County services, programs and activities, when viewed in their entirety, be readily accessible and usable by individuals with disabilities.

Non-Discrimination Notice

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), Wells County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: Wells County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under Title I of the ADA.

Effective Communication: Wells County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Wells County programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: Wells County will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services and activities. For example, individuals with service animals are welcome in Wells County offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Wells County, should contact **Lisa McCormick (at 260-824-6470 or personnel@wellscounty.org)** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Wells County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of Wells County is not accessible to persons with disabilities should be directed to **Lisa McCormick (at 260-824-6470 or personnel@wellscounty.org)**.

Wells County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

Designation of an ADA Coordinator

Pursuant to Resolution 2012-4 adopted on the 3rd day of December 2012, by the County Commissioners the position of ADA Coordinator for Wells County was created. The following individual was appointed to serve in such capacity:

Lisa McCormick

Lisa McCormick holds such position concurrently with her position as the Personnel Deputy for the Auditor's Office and is responsible for overseeing compliance with the ADA.

Lisa McCormick
102 W. Market St, Ste 205
Bluffton, IN 46714
260-824-6470
personnel@wellscounty.org

**Wells County, Indiana
Grievance Procedure under
The Americans with Disabilities Act**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the Wells County. The Wells County Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

Lisa McCormick
102 W. Market St, Ste 205
Bluffton, IN 46714
260-824-6470
personnel@wellscounty.org

Within 15 calendar days after receipt of the complaint, Lisa McCormick or her designee will meet with the complainant to discuss the complaint and

the possible resolutions. Within 15 calendar days of the meeting Lisa McCormick or her designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the Wells County and offer options for substantive resolution of the complaint.

If the response by Lisa McCormick or her designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the County Commissioners or designee.

Within 15 calendar days after receipt of the appeal, the County Commissioners or designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the County Commissioners or designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received Lisa McCormick or her designee, appeals to the County Commissioners or designee, and responses from these two offices will be retained by Wells County for at least three years.

Appendix A contains the Grievance Form

Design Standards

Sidewalks: Sidewalk and ramps constructed as part of planned development, replaced by or for Wells County, replaced by or for a property owner through a Wells County match funding program shall be constructed in accordance with the PROWAG (Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way) regulations and standards.

Buildings: Any Wells County owned buildings that are constructed, remodeled or updated shall be constructed in accordance with the most current ADAAG (Accessibility Guidelines for Buildings and Facilities) regulations and standards.

Public Involvement Opportunities

The general public is encouraged to participate in identifying needs or barriers to accessibility. This may be done by contacting the ADA Coordinator.

Lisa McCormick
102 W. Market St, Ste 205
Bluffton, IN 46714
260-824-6470
personnel@wellscounty.org

A draft of the Wells County Transition Plan will be available on the website from December 21, 2012 to January 18, 2013 for the public comment period. The Transition Plan will also be available in Wells County Auditor's Office. Anyone that would like to comment on the Transition Plan can submit their comments in the Auditor's office or can contact the ADA Coordinator.

After the Wells County Transition Plan has been adopted it will be posted on the Wells County website. It will also be available in the Wells County Auditor's office for viewing. A copy of the Transition Plan may also be available at other Wells County offices to be determined.

Inventory

Sidewalks: In an effort to remove barriers to streets and sidewalks, the Wells County has inventoried all curbs and sidewalks within the Wells County's jurisdiction. The inventory procedure is intended to identify a comprehensive list or inventory of all curbs and sidewalks in the Wells County jurisdiction that are not ADA compliant. This is composed of an effort to both fully inventory the infrastructure that is present and then to identify those items in the system which are not compliant with ADA requirements.

Wells County has developed its inventory of the existing system in five steps:

Step 1: Aerial Maps

Aerial maps of Wells County were used to map the locations on the system that include sidewalks and/or curbs. In addition, Wells County staff assisted in this process to assure sidewalks and curbs were not missed.

Step 2: Field Evaluation and Inventory

Once the system of sidewalks and curbs had been mapped, a field investigation of each was completed to measure and/or evaluate the following characteristics of each segment of sidewalk and curb.

The following attributes were to be collected for sidewalks and ramps.

- Measured width
- Cross slope observation (2% maximum)
- Heaving
- Continuity
- Joint condition
- Ramp width
- Ramp slope
- Ramp turning space
- Ramp clear space
- Detectable warnings

The above items were considered and a summary “Condition Rating” was given as follows:

- A – ADA Compliant, no concerns (green)
- B – Minor problem noted, but no immediate needs (orange)
- C – One major problem or multiple minor problems, needs some attention (yellow)
- D – Multiple major problems, possibly impassible for wheelchairs (pink)
- F – Broken, impassable by wheelchairs, difficult for pedestrians (red)

Examples of sidewalk and ramp ratings are provided on the following pages.

Examples of Curb Ramp Grade Ratings

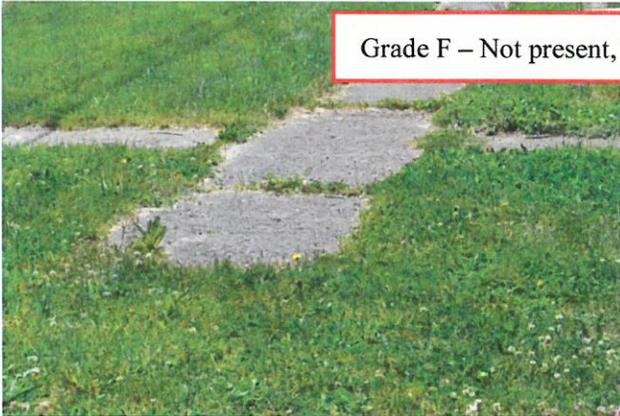


Grade B – Minor Deficiency: The ramp shown on the left has a cross slope greater than 2% and the one on the right is dirt covered and neither have a detectable warning.

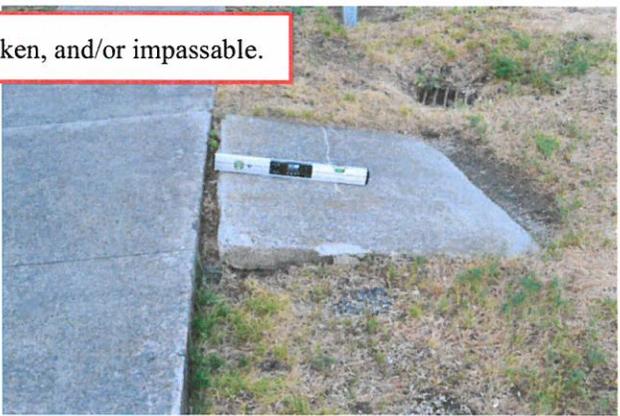


Grade C – Major Deficiency: The ramp shown here is too narrow, doesn't have a detectable warning, and has a joint displacement.

Grade D – Multiple Major Deficiencies: The ramp shown here is too narrow, has joint displacement, bad cross slope, and no detectable warning.



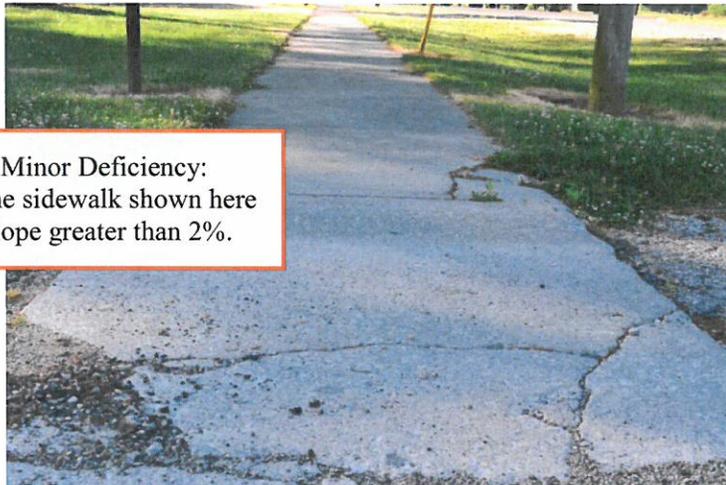
Grade F – Not present, broken, and/or impassable.



Examples of Sidewalk Grade Ratings



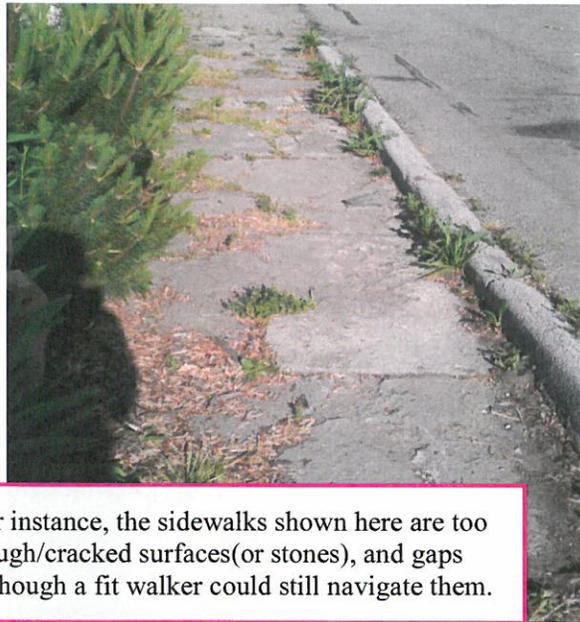
Grade A – Complies with all standards.



Grade B – Minor Deficiency:
For instance, the sidewalk shown here
has a cross slope greater than 2%.



Grade C – Major/Multiple Deficiencies: For instance, the sidewalk shown
here is too narrow and has bad cross slope.



Grade D – Multiple Major Deficiencies: For instance, the sidewalks shown here are too narrow, they have joint displacements, rough/cracked surfaces(or stones), and gaps making it likely impassable by wheelchair, though a fit walker could still navigate them.



Grade F – Not present, broken, and/or impassable.



Currently there are 46 ramps in Wells County. The number of non-compliant ramps is 46. Of the 46 non-compliant ramps, 10 are rated a B, 3 are rated a C, 1 is rated a D, and 32 are rated a F.

Currently there are 46 sidewalks in Wells County. The number of non-compliant sidewalks is 44. Of the 44 non-compliant sidewalks, 6 are rated a B, 5 are rated a C, 3 are rated a D, and 30 are rated a F.

Step 3: Preparation of a Map of Compliant and Non-Compliant features

A map has been produced that identifies all the sidewalks and ramps and their rating. The map can sort by sidewalks or ramps.

Appendix B contains the inventory maps with the condition rating for all sidewalks and curbs.

Step 4: Request for Review and Public Input

As part of the Transition Planning process, the maps prepared in Step 3 will be made available for comment. The maps will be posted on the Wells County website and on display at the Wells County Auditor's Office. The comment period will be from December 21, 2012 to January 18, 2013.

Step 5: Update of the Inventory

After receiving input from the public review and staff the inventory will be updated as needed. This will provide a comprehensive list of the needs that exist in the system.

Assessment Procedures

The assessment procedure is intended to establish the relative importance or priority of the various obstacles that are identified in the Inventory Phase.

This procedure will use four different evaluation factors. Each factor will have a score, with higher values indicating greater importance. Scores are then to be totaled to assist in the identification of which facilities are highest in priority.

Condition of Sidewalk or Ramp

- 1 point = Rating of B
- 2 points = Rating of C
- 3 points = Rating of D or F

Vicinity of Pedestrian Destinations

Pedestrian Destination includes commercial businesses, schools, parks, government buildings/offices, libraries, churches

- 0 point = nothing nearby
- 1 point = within 1 block of pedestrian destination
- 2 points = with 1 block of multiple pedestrian destination
- 3 points = adjacent to a park, school, government building or library

Public Interest

- 0 point = no comments
- 1 point = multiple public comments received
- 2 points = subject of a formal ADA grievance filing

Local Priority

This is intended to be a local decision-makers tool to provide emphasis to a specific need based on a special concern, especially one of public safety, anticipated heavy pedestrian traffic, or special site condition.

- 0 point = no special concerns noted at or near location
- 1 point = some special concern exists at or near location
- 2 points = special local emphasis exists at or near location

By totaling these factors, the highest score achievable would be 10, with the lowest being at least a 1. Each obstacle identified in the Inventory phase will be evaluated under this procedure. A total score for each need can thus be provided, with higher scores revealing higher priority repairs and improvements.

Appendix C contains the assessment of the evaluation of the sidewalks and ramps.

Inventory

Buildings: Wells County owns a limited number of properties. These facilities are as follows:

- 1) **Wells County Courthouse**, 102 West Market Street, Bluffton, Indiana 46714
- 2) **Wells County Annex**, 223 West Washington Street, Bluffton, Indiana 46714
- 3) **Wells County Jail**, 1615 Western Avenue, Bluffton, Indiana 46714
- 4) **Wells County Highway Department**, 1600 West Washington Street, Bluffton, Indiana 46714

A self-evaluation/assessment of each of the Wells County's physical facilities has been conducted. The current ADAAG and PROWAG standards have been used to evaluate and collect the data on the buildings.

Appendix D contains the evaluation of the buildings.

Funding & Scheduling

Wells County will use funding from the Highway Department to repair, modify or reconstruct sidewalk and ramps. Wells County intends to spend \$10,000 annually to repair, modify or reconstruct sidewalk and ramps to meet current ADA standards.

Review & Evaluation

In January of each year the County Commissioners will meet with the ADA Coordinator to review the Wells County efforts put forth the previous year to comply with the ADA and the implementation of the Transition Plan. At this time an update to the Transition Plan will be done. This shall include any adjustment to the number of sidewalks and ramps that are non-compliant, any changes to funding sources and changes to the schedule, if needed. The County Commissioners and ADA Coordinator shall review the prioritization of repairs, modifications or replacement of sidewalks and curbs for the upcoming year. At this time they will also determine the

number of sidewalks and curbs that can be brought into compliance with ADA standards (if different than previously stated in Transition Plan).

The review and evaluation will continue each year until all sidewalks, ramps and buildings are ADA compliant and the Transition Plan is completed.

Appendix A

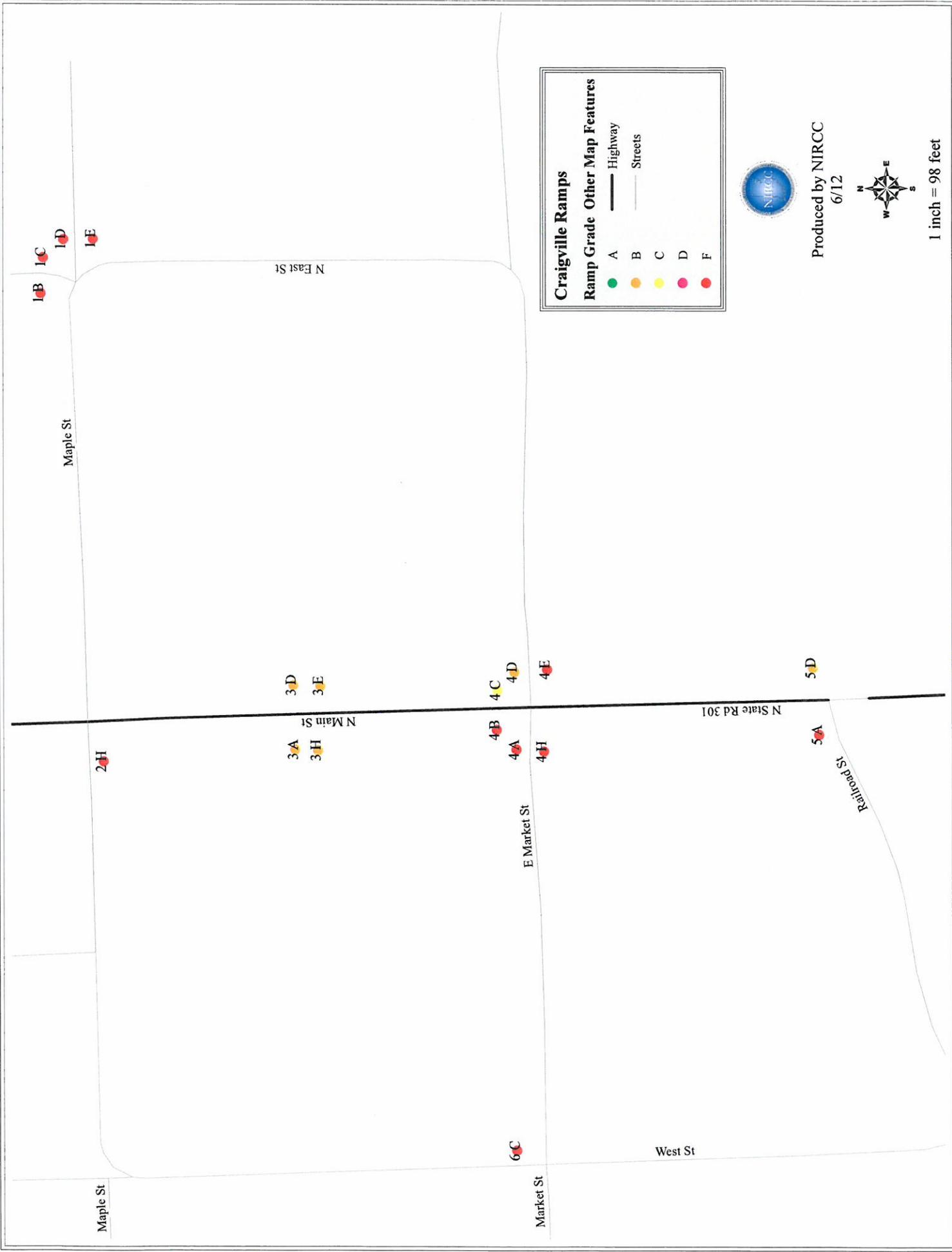
ADA GRIEVANCE PROCEDURE - COUNTY OF WELLS

GRIEVANCE FORM

COMPLAINANT INFORMATION:	
Name:	
Address:	
Daytime Phone:	
Email:	
LOCATION INFORMATION	
Address (If Known):	
Location Description:	
NATURE OF GRIEVANCE	
Sidewalk, Ramp:	
Crosswalk, Pedestrian Signal:	
Building Access:	
Programming:	
Other:	
Describe the Grievance/Complaint/Problem:	
Date of Incident, If Applicable:	
FOR LOCAL/ADA COORDINATOR USE ONLY	
County Rep. Preparing the Form if not by Complainant and Date Complaint Received:	
Date Received by Department Head, If Appl.:	
Date Received by ADA Coordinator:	
Date of Initial Contact:	
Date of Meeting or Site Visit:	
Date Assigned to Department Head/Who:	
Date Returned from Department:	
Date ADA Coordinator's Decision Mailed:	
Date Appeal Received by Commissioners:	
Date First on County Commissioner's Agenda:	
Date County Commissioner's Decision:	
Date Commissioner's Decision Mailed:	

Appendix B

Ramps			
Craigville	Grade	Location	Description
1 B	F	Maple St & East St	No ramp
1 C	F	Maple St & East St	No ramp
1 D	F	Maple St & East St	No ramp
1 E	F	Maple St & East St	No ramp
2 H	F	Main St & Maple St	No ramp
3 A	B	Main St & Blank St(Alley)	Good, no DW
3 D	B	Main St & Blank St(Alley)	Good, no DW
3 E	B	Main St & Blank St(Alley)	Good, no DW
3 H	B	Main St & Blank St(Alley)	Good, no DW
4 A	F	Main St & Market St	No ramp
4 B	F	Main St & Market St	No ramp
4 C	C	Main St & Market St	ramp appears to be more for drainage than accessibility
4 D	B	Main St & Market St	ramp appears to be more for drainage than accessibility
4 E	F	Main St & Market St	No ramp
4 H	F	Main St & Market St	No ramp
5 A	F	Main St & Railroad St	No ramp
5 D	B	Main St & Railroad St	Good, no DW
6 C	F	Market St & West St	No ramp



Craigville Ramps
Ramp Grade Other Map Features

- A ● Highway
- B ● Streets
- C ●
- D ●
- F ●

— Highway
 — Streets



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 6/12



1 inch = 98 feet

Sidewalks			
Craigville	Grade	Location	Description
1 W	F	West side of Main St from Maple St to Blank St(Alley)	heaving
1 E	C	East side of Main St from Maple St to Blank St(Alley)	width, cross slope
2 W	F	West side of Main St from Blank St(Alley) to Market St	heaving
2 E	F	East side of Main St from Blank St(Alley) to Market St	heaving
3 W	F	West side of Main St from Market St to Railroad St	heaving
3 E	B	East side of Main St from Market St to Railroad St	cross slope
5 E	F	East side of East St from Maple St to Blank St(Alley)	heaving
6 N	F	North side of Maple St West of East St	grass covered
8 W	F	West side of West St North of Market St	grass covered, heaving
9 N	F	North side of Market St East of West St	heaving

Craigville Sidewalks
Sidewalk Grade Other Map Features

A	Highway
B	Streets
C	
D	
E	
F	



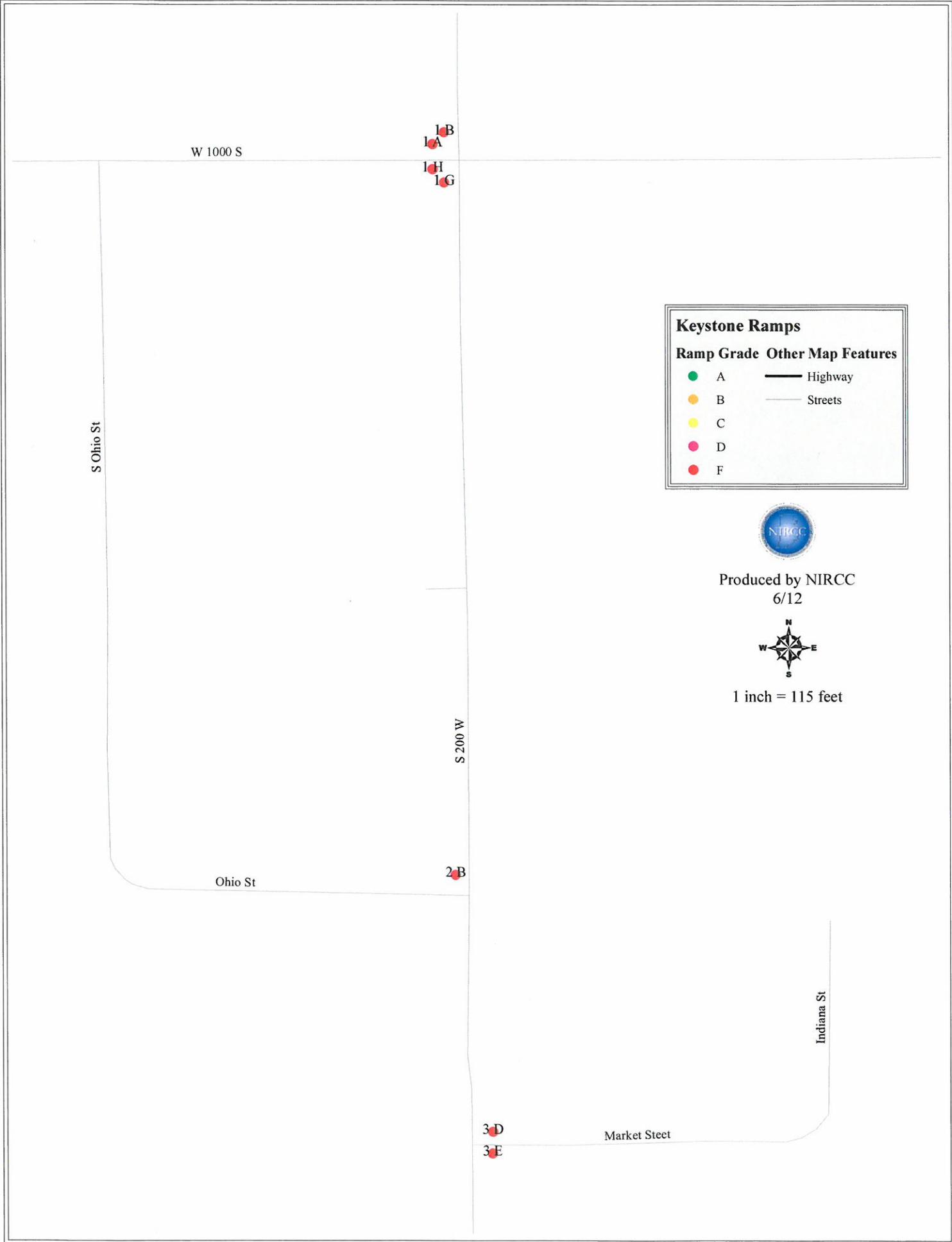
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1 inch = 104 feet



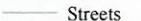
Ramps			
Keystone	Grade	Location	Description
1 A	F	1000 S & 200 W	No ramp
1 B	F	1000 S & 200 W	No ramp
1 G	F	1000 S & 200 W	Bad ramp
1 H	F	1000 S & 200 W	Bad ramp
2 B	F	200 W & Barchman St	No ramp
3 D	F	200 W & Market St	No ramp
3 E	F	200 W & Market St	No ramp



Sidewalks			
Keystone	Grade	Location	Description
1 W	F	West side of 200 W North of 1000 S	heaving
2 N	F	North side of 1000 S from 200 W to Ohio St	heaving
3 N	F	North side of 1000 S from Ohio St to End of Sidewalk	heaving
4 W	F	West side of Ohio St	heaving
5 N	F	North side of Barchman St from Ohio St to 200 W	heaving
6 W	F	West side of 200 W from Barchman St to Market St	heaving
7 E	F	East side of 200 W after Market St	heaving
8 W	F	Places on West side of 200 W South of Market St until 1050 S	heaving
9 E	F	East side of 200 W from 1000 S to Barchman St	heaving
9 W	F	West side of 200 W from 1000 S to Barchman St	heaving

Keystone Sidewalks

Sidewalk Grade Other Map Features

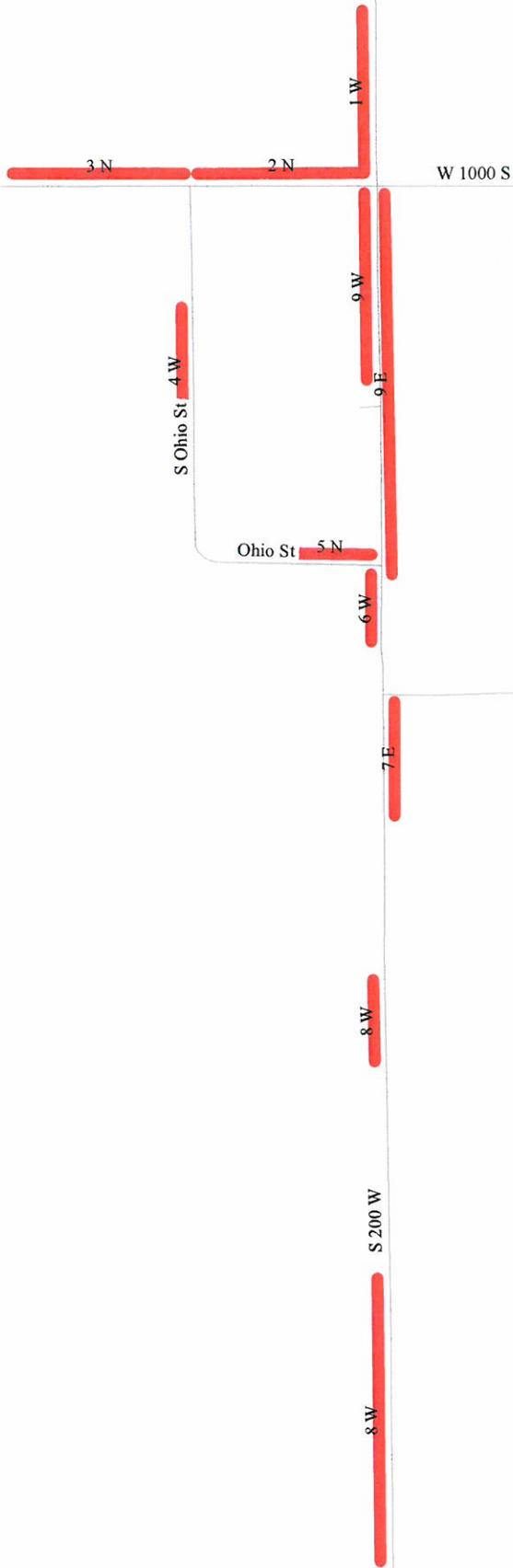
- | | |
|---|---|
|  A |  Highway |
|  B |  Streets |
|  C | |
|  D | |
|  F | |



Produced by NIRCC
6/12



1 inch = 319 feet



Ramps			
Liberty Center	Grade	Location	Description
1 B	B	Market St & West St	Good, no DW
1 C	B	Market St & West St	Good, no DW
2 B	F	Cherry St & West St	No ramp
2 C	F	Cherry St & West St	Bad ramp
3 A	F	Cherry St & Main St	No ramp
3 B	F	Cherry St & Main St	No ramp

Liberty Center Ramps

Ramp Grade Other Map Features

- A Highway
- B Streets
- C
- D
- F



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1 inch = 97 feet

W Walnut St

Railroad St

W Market St

S 300 W

3 B
3 A

W Cherry St

S 300 W

2 B 2 C

West St

1 B 1 C

W 300 S

Morgan Rd

Sidewalks			
Liberty Center	Grade	Location	Description
1 W	A	West side of Main St South of Market St	New sidewalk still taped off
2 N	C	North side of Market St from Main St to West St	width, minor heaving
2 S	C	South side of Market St from Main St to West St	width, cross slope, minor bump
3 S	B	South side of Market St from West St to End of Sidewalk	width
4 N	A	North side of Cherry St from End of Sidewalk to West St	Good
5 N	F	North side of Cherry St from West St to Main St	Heaving
6 W	D	West side of Main St from End of Sidewalk to Cherry St	width, cross slope, minor heaving
7 W	D	West side of West St from Market St to Cherry St	some heaving, level changes

Liberty Center Sidewalks
Sidewalk Grade Other Map Features

	A		Highway
	B		Streets
	C		
	D		
	F		



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1 inch = 97 feet

W Walnut St

Railroad St

W Market St

W 300 S

6 W

W Cherry St

5 N

S 300 W

1 W

2 N

2 S

West St

4 N

7 W

3 S

W 300 S

Morgan Rd

Sidewalks			
Mt. Zion	Grade	Location	Description
1 W	F	West side of 600 W (6348 to 6255)	heaving, grass covered, cracks

County Line Rd

S 600 E

W State Rd 218

S 600 W

W 625 S

1 W

Mt Zion Sidewalk

Sidewalk Grade Other Map Features

- | | | | |
|---|---|---|---------|
|  | A |  | Highway |
|  | B |  | Streets |
|  | C | | |
|  | D | | |
|  | F | | |



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6/12



1 inch = 231 feet

Ramps			
Petroleum	Grade	Location	Description
1 H	F	SR 1 & Maple St	No ramp
2 A	F	SR 1 & 1st St	No ramp
2 H	F	SR 1 & 1st St	No ramp
3 A	F	SR 1 & Cherry St	No ramp
3 H	F	SR 1 & Cherry St	No ramp
4 A	F	SR 1 & 2nd St	No ramp
4 H	F	SR 1 & 2nd St	No ramp
5 A	C	SR 1 & Market St	level change
5 B	C	SR 1 & Market St	level change
5 H	F	SR 1 & Market St	No ramp
6 B	B	Market St & Blank St(E)	Good, no DW
6 C	B	Market St & Blank St(E)	Good, no DW
7 B	F	Market St & Walnut St	No ramp
7 C	D	Market St & Walnut St	ramp needs replaced, in bad shape
8 C	F	Market St & Blank St(W)	No ramp
9 B	F	Cherry St & Cherry St	No ramp
9 C	F	Cherry St & Cherry St	No ramp

shaded area indicates ramp is within INDOT's Right of Way

Petroleum Ramps
Ramp Grade Other Map Features

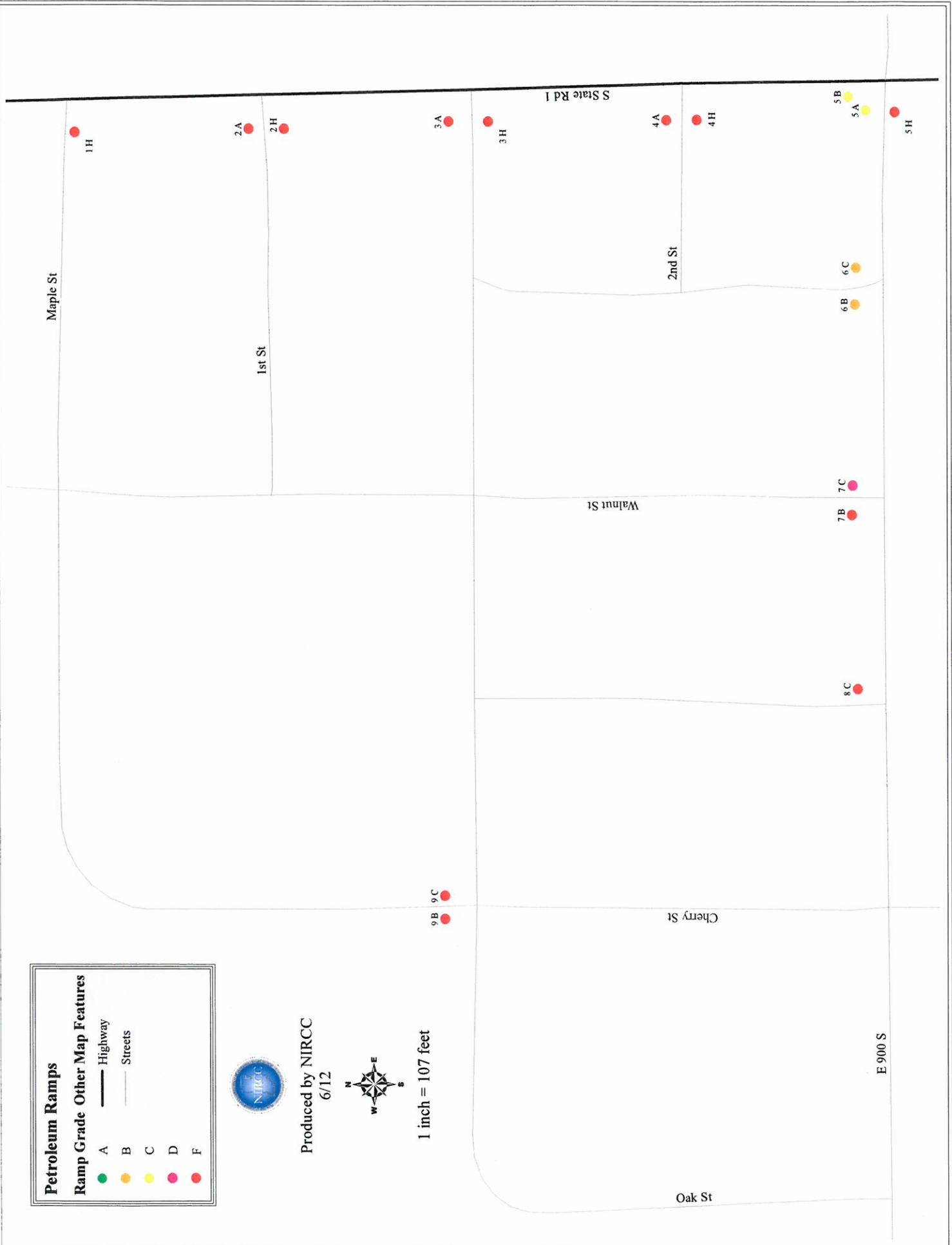
- A  Highway
- B  Streets
- C 
- D 
- F 



Produced by NIRCC
 6/12



1 inch = 107 feet



E 900 S

Sidewalks			
Petroleum	Grade	Location	Description
1 W	D	West side of SR 1 from Maple St to 1st St	width, cross slope, level change
2 W	F	West side of SR 1 from 1st St to Cherry St	grass covered, heaving
3 W	F	West side of SR 1 from Cherry St to 2nd St	grass covered, heaving
4 S	B	South side of Market St from SR 1 to Blank St(Alley)	width
4 N	F	North side of Market St from SR 1 to Blank St(Alley)	grass covered, heaving
5 N	C	North side of Market St from Blank St(Alley) to Walnut St	width, level change
6 N	F	North side of Market St from Walnut St to Blank St(Alley)	heaving
7 N	F	North side of Cherry St from Oak St to Cherry St	heaving
8 N	F	North side of Cherry St from Cherry St to Walnut St	heaving
9 N	B	North side of Cherry St between Walnut St and SR 1	cross slope
10 W	B	West side of Walnut St between Cherry St and Market St	width

shaded area indicates sidewalk is within INDOT's Right of Way

Petroleum Sidewalks

Sidewalk Grade Other Map Features

- A 
- B 
- C 
- D 
- F 

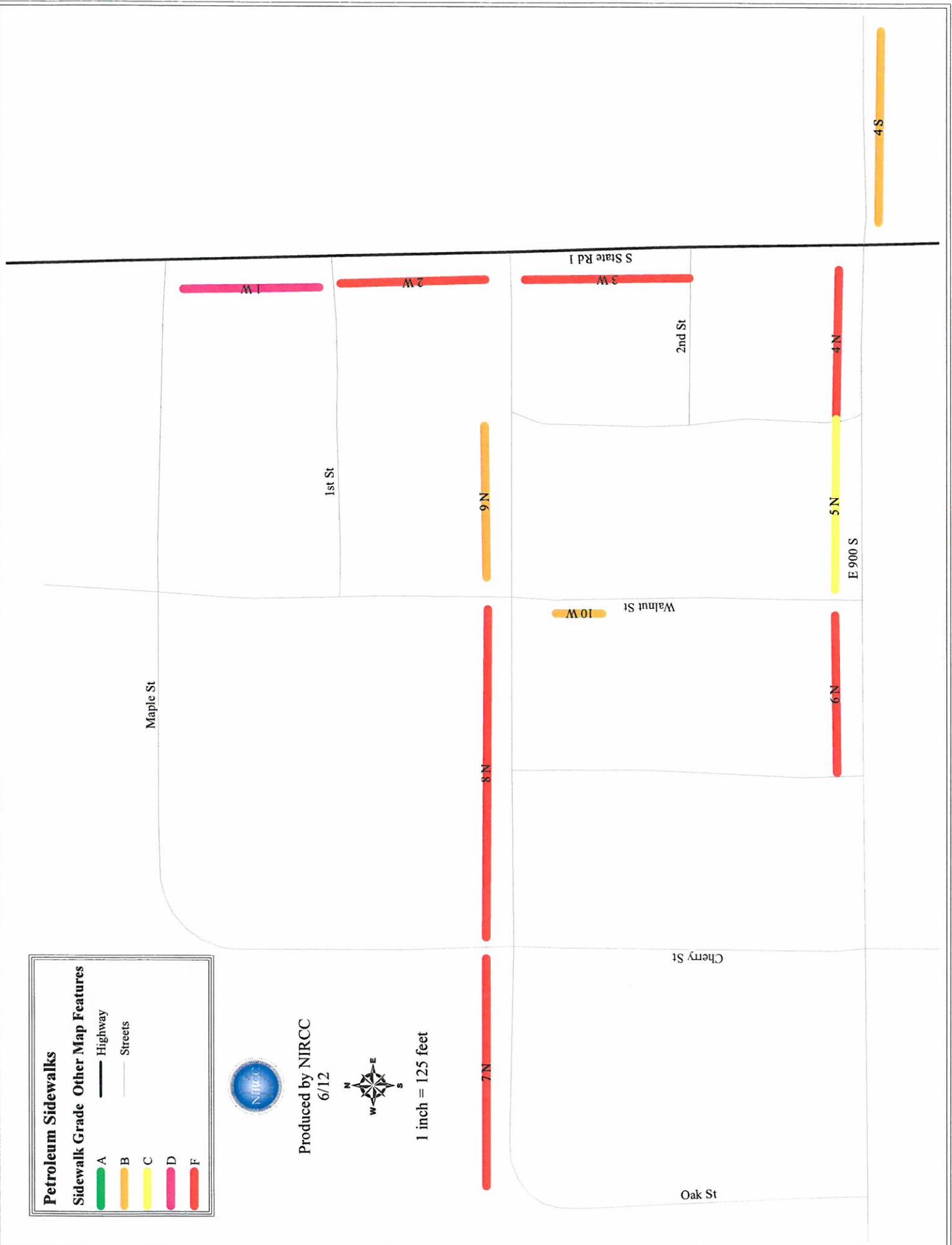
-  Highway
-  Streets



Produced by NIRCC
6/12



1 inch = 125 feet



Sidewalks			
Rockford	Grade	Location	Description
1 N	F	North side of 100 N East of 500 W	heaving, cracking

Rockford Sidewalk

Sidewalk Grade Other Map Features

- A 
- B 
- C 
- D 
- F 

-  Highway
-  Streets



Produced by NIRCC
6/12



1 inch = 118 feet



W 500 N

W 100 N

Ramps			
Tocsin	Grade	Location	Description
1 E	F	North St & Main St	No ramp
1 G	F	North St & Main St	No ramp
1 H	F	North St & Main St	No ramp
2 F	F	North St & West St	No ramp
3 D	F	Main St & Stewart St	No ramp
3 E	F	Main St & Stewart St	No ramp
3 F	F	Main St & Stewart St	No ramp
3 G	F	Main St & Stewart St	No ramp

Tocsin Ramps

A	●	Highway
B	●	Streets
C	●	
D	●	
F	●	

Ramp Grade Other Map Features

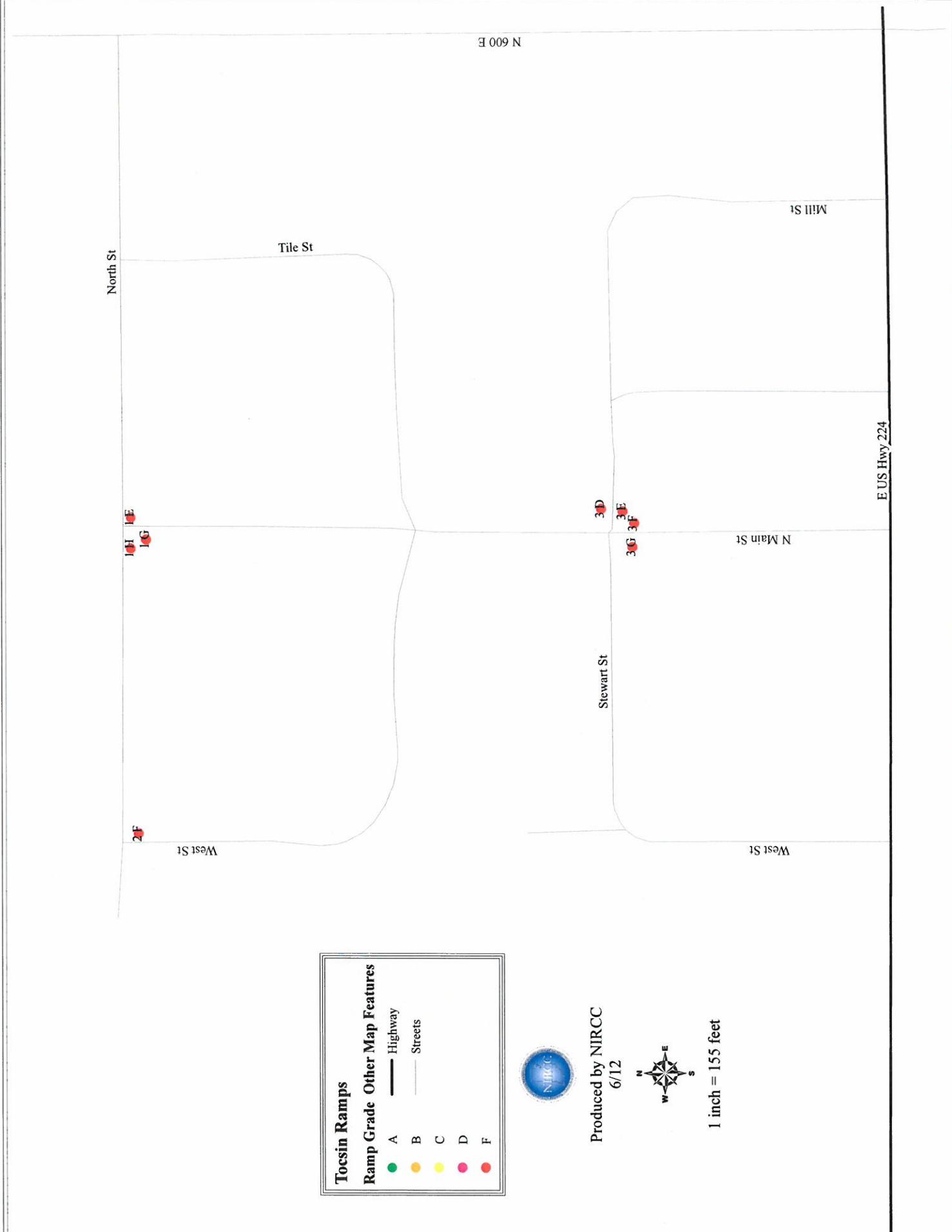
—	Highway
—	Streets



Produced by NIRCC
6/12



1 inch = 155 feet



N 600 E

North St

Tile St

10H 10E
10G

2F

West St

Stewart St

3D

3E

3G 3F

N Main St

Mill St

E US Hwy 224

West St

Sidewalks			
Tocsin	Grade	Location	Description
1 N	B	North side of North St from End of Sidewalk to Main St	width
2 N	F	North side of North St from Main St to West St	everything
2 S	F	South side of North St from Main St to West St	everything
3 N	C	North side of North St from West St to End of Sidewalk	width, slight heaving
4 W	F	West side of Main St from North St to West St	heaving
4 E	D	East side of Main St from North St to West St	width, cracks
5 E	F	East side of Main St from End of Sidewalk to Stewart St	heaving
6 E	F	East side of Main St from Stewart St to End of Sidewalk	heaving

Tocsin Sidewalks

Sidewalk Grade Other Map Features

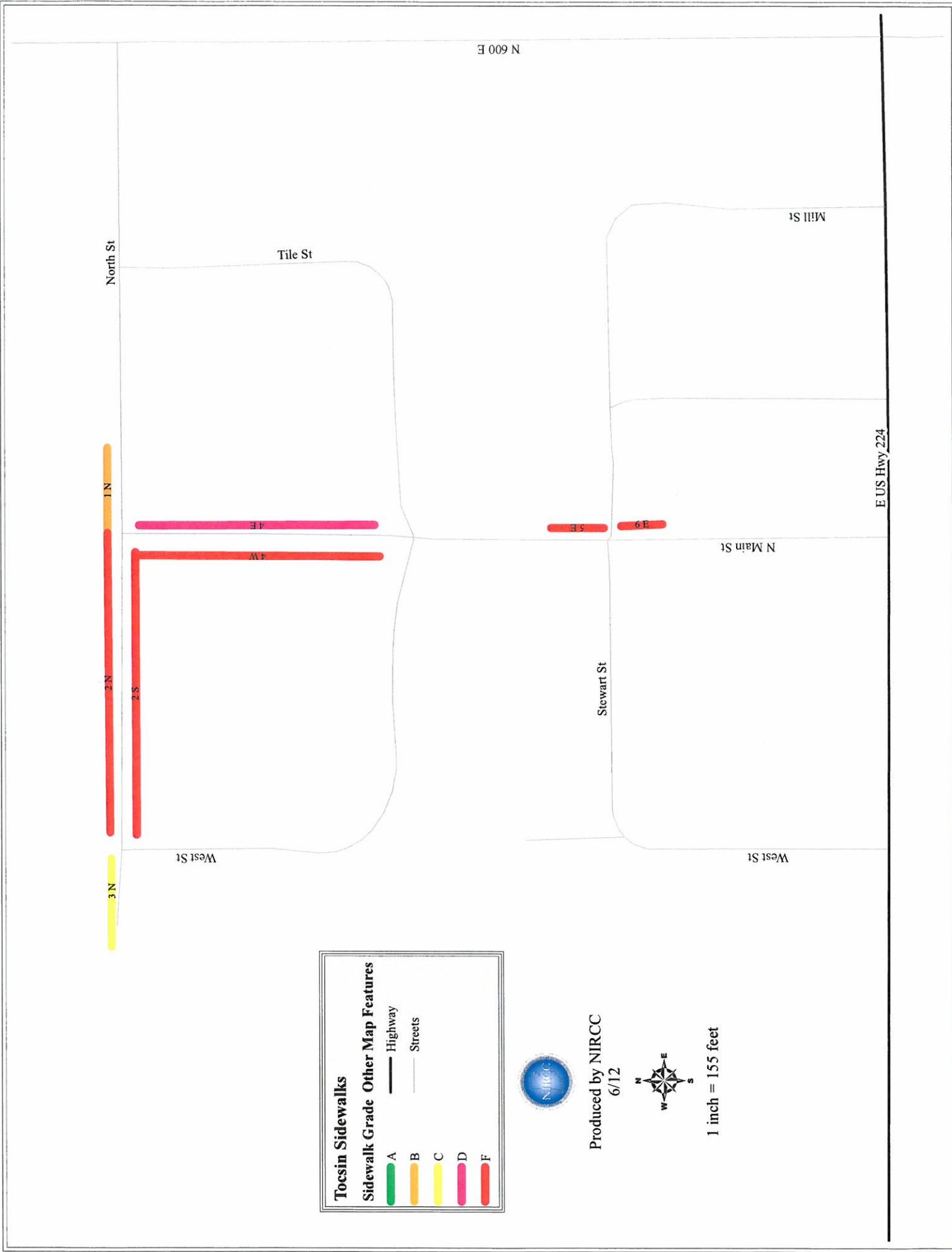
	A		Highway
	B		Streets
	C		
	D		
	F		



Produced by NIRCC
6/12



1 inch = 155 feet



Appendix C

Ramps		Assessment									
Craigville	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date		
1 B	F	Maple St & East St	No ramp	3	0			3			
1 C	F	Maple St & East St	No ramp	3	0			3			
1 D	F	Maple St & East St	No ramp	3	0			3			
1 E	F	Maple St & East St	No ramp	3	0			3			
2 H	F	Main St & Maple St	No ramp	3	0			3			
3 A	B	Main St & Alley	Good, no DW	1	0			1			
3 D	B	Main St & Alley	Good, no DW	1	0			1			
3 E	B	Main St & Alley	Good, no DW	1	0			1			
3 H	B	Main St & Alley	Good, no DW	1	0			1			
4 A	F	Main St & Market St	No ramp	3	2			5			
4 B	F	Main St & Market St	No ramp	3	2			5			
4 C	C	Main St & Market St	ramp noncompliant	2	3			5			
4 D	B	Main St & Market St	ramp noncompliant	1	3			4			
4 E	F	Main St & Market St	No ramp	3	3			6			
4 H	F	Main St & Market St	No ramp	3	2			5			
5 A	F	Main St & Railroad St	No ramp	3	0			3			
5 D	B	Main St & Railroad St	Good, no DW	1	0			1			
6 C	F	Market St & West St	No ramp	3	0			3			

Sidewalks	Assessment									
	Craigville	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 W	F	West side of Main St from Maple St to Alley	heaving	3	0				3	
1 E	C	East side of Main St from Maple St to Alley	width, cross slope	2	0				2	
2 W	F	West side of Main St from Alley to Market St	heaving	3	2				5	
2 E	F	East side of Main St from Alley to Market St	heaving	3	3				6	
3 W	F	West side of Main St from Market St to Railroad St	heaving	3	0				3	
3 E	B	East side of Main St from Market St to Railroad St	cross slope	1	0				1	
5 E	F	East side of East St from Maple St to Alley	heaving	3	0				3	
6 N	F	North side of Maple St West of East St	grass covered	3	0				3	
8 W	F	West side of West St North of Market St	grass covered, heaving	3	0				3	
9 N	F	North side of Market St East of West St	heaving	3	0				3	

Ramps		Assessment							
Keystone	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 A	F	1000 S & 200 W	No ramp	3	3			6	
1 B	F	1000 S & 200 W	No ramp	3	3			6	
1 G	F	1000 S & 200 W	Bad ramp	3	3			6	
1 H	F	1000 S & 200 W	Bad ramp	3	3			6	
2 B	F	200 W & Barchman St	No ramp	3	0			3	
3 D	F	200 W & Market St	No ramp	3	0			3	
3 E	F	200 W & Market St	No ramp	3	0			3	

Sidewalks	Assessment									
	Keystone	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 W	F		West side of 200 W North of 1000 S	heaving	3	0			3	
2 N	F		North side of 1000 S from 200 W to Ohio St	heaving	3	0			3	
3 N	F		North side of 1000 S from Ohio St to End of Sidewalk	heaving	3	0			3	
4 W	F		West side of Ohio St	heaving	3	0			3	
5 N	F		North side of Barchman St from Ohio St to 200 W	heaving	3	0			3	
6 W	F		West side of 200 W from Barchman St to Market St	heaving	3	0			3	
7 E	F		East side of 200 W after Market St	heaving	3	0			3	
8 W	F		Places on West side of 200 W South of Market St until 1050 S	heaving	3	0			3	
9 E	F		East side of 200 W from 1000 S to Barchman St	heaving	3	3			6	
9 W	F		West side of 200 W from 1000 S to Barchman St	heaving	3	3			6	

Ramps					Assessment					
	Liberty Center	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 B	B	Market St & West St	Good, no DW	1	0				1	
1 C	B	Market St & West St	Good, no DW	1	0				1	
2 B	F	Cherry St & West St	No ramp	3	1				4	
2 C	F	Cherry St & West St	Bad ramp	3	1				4	
3 A	F	Cherry St & Main St	No ramp	3	1				4	
3 B	F	Cherry St & Main St	No ramp	3	1				4	

Sidewalks		Assessment									
Liberty Center	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date		
1 W	A	West side of Main St South of Market St	New sidewalk still taped off		3			3			
2 N	C	North side of Market St from Main St to West St	width, minor heaving	2	3			5			
2 S	C	South side of Market St from Main St to West St	width, cross slope, minor bump	2	3			5			
3 S	B	South side of Market St from West St to End of Sidewalk	width	1	0			1			
4 N	A	North side of Cherry St from End of Sidewalk to West St	Good		1			1			
5 N	F	North side of Cherry St from West St to Main St	Heaving	3	1			4			
6 W	D	West side of Main St from End of Sidewalk to Cherry St	width, cross slope, minor heaving	1	1			2			
7 W	D	West side of West St from Market St to Cherry St	some heaving, level changes	1	0			1			

Sidewalks		Assessment							
Mt. Zion	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 W	F	West side of 600 W (6348 to 6255)	Heaving, grass covered, stoney	3	0			3	

Sidewalks		Assessment							
Rockford	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 N	F	North side of 100 N East of 500 W	heaving	3	0			3	

Ramps				Assessment					Compliance Date
	Petroleum	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	
1 H	F	SR 1 & Maple St	No ramp	within INDOT's Right of Way					
2 A	F	SR 1 & 1st St	No ramp	within INDOT's Right of Way					
2 H	F	SR 1 & 1st St	No ramp	within INDOT's Right of Way					
3 A	F	SR 1 & Cherry St	No ramp	within INDOT's Right of Way					
3 H	F	SR 1 & Cherry St	No ramp	within INDOT's Right of Way					
4 A	F	SR 1 & 2nd St	No ramp	within INDOT's Right of Way					
4 H	F	SR 1 & 2nd St	No ramp	within INDOT's Right of Way					
5 A	C	SR 1 & Market St	level change	within INDOT's Right of Way					
5 B	C	SR 1 & Market St	level change	within INDOT's Right of Way					
5 H	F	SR 1 & Market St	No ramp	within INDOT's Right of Way					
6 B	B	Market St & Alley E/o Walnut St	Good, no DW	1	3				4
6 C	B	Market St & Alley E/o Walnut St	Good, no DW	1	3				4
7 B	F	Market St & Walnut St	No ramp	3	0				3
7 C	D	Market St & Walnut St		3	0				3
8 C	F	Market St & Alley W/o Walnut St	No ramp	1	0				1
9 B	F	Cherry St & Cherry St	No ramp	1	0				1
9 C	F	Cherry St & Cherry St	No ramp	1	0				1

Sidewalks		Assessment									
Petroleum	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date		
1 W	D	West side of SR 1 from Maple St to 1st St	width, cross slope, level change								
2 W	F	West side of SR 1 from 1st St to Cherry St	grass covered, heaving								
3 W	F	West side of SR 1 from Cherry St to 2nd St	grass covered, heaving								
4 N	B	Both sides of Market St from SR 1 to Alley	width	1	3			4			
4 S	F	Both sides of Market St from SR 1 to Alley	grass covered, heaving	3	0			3			
5 N	C	North side of Market St from Alley to Walnut St	width, level change	2	3			5			
6 N	F	North side of Market St from Walnut St to Alley	heaving	1	0			1			
7 N	F	North side of Cherry St from Oak St to Cherry St	heaving	1	0			1			
8 N	F	North side of Cherry St from Cherry St to Walnut St	heaving	1	0			1			
9 N	B	North side of Cherry St between Walnut St and SR 1	cross slope	1	0			1			
10 W	B	West side of Walnut St between Cherry St and Market St	width	1	0			1			

Ramps	Assessment									
	Tocsin	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 E	F	North St & Main St	no ramp	3	0				3	
1 G	F	North St & Main St	no ramp	3	0				3	
1 H	F	North St & Main St	no ramp	3	1				4	
2 F	F	North St & West St	no ramp	3	0				3	
3 D	F	Main St & Stewart St	no ramp	3	0				3	
3 E	F	Main St & Stewart St	no ramp	3	0				3	
3 F	F	Main St & Stewart St	no ramp	3	0				3	
3 G	F	Main St & Stewart St	no ramp	3	0				3	

Sidewalks	Assessment									
	Tocsin	Grade	Location	Description	Pts for Rating	Ped Destinations	Public Interest	Local Priority	Total	Compliance Date
1 N	B	North side of North St from End of Sidewalk to Main St	width	1	0			1		
2 N	F	North side of North St from Main St to West St	everything	3	1			4		
2 S	F	South side of North St from Main St to West St	everything	3	0			3		
3 N	C	North side of North St from West St to End of Sidewalk	width, slight heaving	2	0			2		
4 W	F	West side of Main St from North St to West St	heaving	3	0			3		
4 E	D	East side of Main St from North St to West St	width, cracks	3	0			3		
5 E	F	East side of Main St from End of Sidewalk to Stewart St	heaving	3	0			3		
6 E	F	East side of main St from Stewart St to End of Sidewalk	heaving	3	0			3		

Appendix D

Wells County Annex Building

Overall Rating = B+

Rating

Comments

Accessible Approach/Entrance		
Route of Travel	A	
Ramps	n/a	
Areas	B	enforcement of accessible parking use
Entrance	B	nearest accessible entrance is located
Access to Goods and Services		
Horizontal Circulation	A	
Doors	A	
Rooms and Spaces	A	
Emergency Egress	A	
Services	B	Signage needs to be added at the Commissioners Meeting Room
Vertical Circulation	A	
Elevators	B	and floor direction up/down
Usability of Rest Rooms		
Getting to the Rest Rooms	A	
Doorways and Passages	B	Restroom on first floor needs Braille included on sign
Stalls	B	restroom; add accessible knob with lever or loop handle
Lavatories	B	Paper towel dispensers need to be lowered in all restrooms
Additional Access		
Drinking Fountains	B	dispenser for fountain with spout that is too low

Wells County Courthouse

Overall Rating = B

	Rating	Comments
Accessible Approach/Entrance		
Route of Travel	A	
Ramps	A	curb ramp slope - 5.40%
Parking and Drop-Off Areas	B	Accessible aisle should be wider; at least one accessible space needs to be marked as "Van Accessible"; enforcement of accessible parking use
Entrance	A	The full-body security scanner is not wide enough for wheelchair; make sure rugs are not a trip hazard
Access to Goods and Services		
Horizontal Circulation	A	
Doors	C	clear wall space so that a person using a wheelchair can get near to open the door; most doors have knobs which cannot be opened with a closed fist
Rooms and Spaces	A	
Emergency Egress	A	
Signage for Goods and Services	D	Provide signs that have raised letters, Grade II Braille, and that meet all other requirements for permanent room or space signage
Vertical Circulation	A	
Elevators	B	Install visible and audible signals to indicate door opening/closing and floor direction up/down
Usability of Rest Rooms		
Getting to the Rest Rooms	A	
Doorways and Passages	C	Men's restroom signage needs Braille included; men's door is heavy and doesn't open up wide enough; trash can in women's restroom needs to be moved for adequate maneuvering space for someone in a wheelchair
Stalls	C	Accessible stall in both restrooms is not large enough; grab bars need to be added behind each accessible stall; toilet seats in accessible stalls should be 17" to 19" high
Lavatories	B	Paper towel dispensers need to be lowered; mirror in women's restroom needs to be lowered
Additional Access		
Drinking Fountains	C	Replace fountains with "hi-lo" fountain to meet standards or add a cup dispenser for fountains with spouts that are too high

Wells County Highway Office

Overall Rating = C+

	Rating	Comments
Accessible Approach/Entrance		
Route of Travel	A	
Ramps	n/a	
Parking and Drop-Off Areas	C	No accessible spots are marked or posted
Entrance	F	Door is not wide enough for a wheelchair to get through
Access to Goods and Services		
Horizontal Circulation	A	
Doors	n/a	
Rooms and Spaces	n/a	
Emergency Egress		
Signage for Goods and Services	n/a	
Vertical Circulation	n/a	
Elevators	n/a	
Usability of Rest Rooms		
Getting to the Rest Rooms	n/a	
Doorways and Passages	n/a	
Stalls	n/a	
Lavatories	n/a	
Additional Access		
Drinking Fountains	n/a	

Wells County Jail

Overall Rating = C+

	Rating	Comments
Accessible Approach/Entrance		
Route of Travel	A	
Ramps	A	
Areas	B	No access aisle; need accessible signage
Entrance	B	Threshold is 1 1/4", it should be less than 3/4"; mat in vestibule should be replaced the edges are not secure
Access to Goods and Services		
Horizontal Circulation	A	
Doors	N/A	
Rooms and Spaces	N/A	
Emergency Egress	F	
Services	C	Accessible signage needed; counters too high;
Vertical Circulation	N/A	
Elevators	N/A	
Usability of Rest Rooms		
Getting to the Rest Rooms	N/A	
Doorways and Passages	C	Doorway too narrow; accessible signage needed
Stalls	F	Install compliant knobs on doors; need larger area in stalls; additional grab bars needed; toilet seat too high
Lavatories	C	Lavatory apron not high enough; mirror too high
Additional Access		
Drinking Fountains	C	only one fountain; spout too high

Appendix E

WELLS COUNTY RESOLUTION 2012- 05

A RESOLUTION OF THE BOARD OF COMMISSIONERS
OF WELLS COUNTY, INDIANA
ADOPTING THE AMERICANS WITH DISABILITIES ACT (ADA)
ACCESSIBILITY GUIDELINES FOR STANDARDS FOR ACCESSIBLE DESIGN
AND
GUIDELINES FOR PEDESTRIAN FACILITIES IN THE PUBLIC RIGHT-OF-WAY

WHEREAS, the Federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mentally disabled relating to employment and access to public facilities; and

WHEREAS, Title II of the ADA requires that municipalities adopt the Americans with Disabilities Standards for Accessible Design (ADAAG) that provide accessibility, through proposed structural modifications to remove accessibility barriers; and

WHEREAS, Title II of the ADA recommends that municipalities adopt the Americans with Disabilities Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) that provide accessibility, through proposed structural modifications to remove accessibility barriers; and

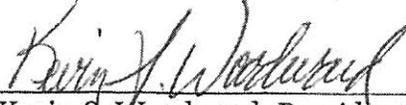
WHEREAS, the United States Department of Justice recently modified the ADA Standards for Accessible Design (ADAAG) and the Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) in 2010 and 2011, respectively; and

WHEREAS, Wells County remains committed to the ADA and the elimination of barriers to public facilities; and

NOW, THEREFORE, BE IT RESOLVED that the Wells County Board of Commissioners hereby adopts the 2010 Americans with Disabilities (ADA) Standards for Accessible Design (ADAAG) and the 2011 Guidelines for Pedestrian Facilities in the Public Right-of-Way (PROWAG) and will adhere to any subsequent revisions.

PASSED and ADOPTED by the Wells County Board of Commissioners, on the 3rd day of December, 2012.

Wells County Board of Commissioners:


Kevin S. Woodward, President


C. Scott Mossburg, Member


Doc ID: 000561910001 Type: MIS
Recorded: 12/04/2012 at 12:51:59 PM
Fee Amt: \$0.00 Page 1 of 1
Wells County Recorder
Rina E. Stuck Recorder
File# 186396

BK 70 PG 866

Paul I. Bonham, Vice President

"I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law" *Beth Davis*

WELLS COUNTY RESOLUTION 2012 - 06

A Resolution of the Wells County Council
Adopting the Americans with Disabilities Act (ADA)
ADA Coordinator and Procedures

WHEREAS, the Federal government enacted the Americans with Disabilities Act of 1990 (ADA) to prevent discrimination of the physically and mentally disabled relating to employment and access to public facilities; and

WHEREAS, in compliance with Title II of the ADA, Wells County shall name an ADA Coordinator; and

WHEREAS, in compliance with Title II of the ADA, Wells County shall adopt a grievance procedure for resolving complaints alleging violation of Title II of the ADA; and

WHEREAS, in compliance with Title II of the ADA, Wells County shall publish notice to the public regarding the ADA;

WHEREAS, in compliance with Title II of the ADA, Wells County shall post the ADA coordinator's name, office address, and telephone number along with the ADA Notice and ADA grievance procedure on its website.

NOW, THEREFORE, BE IT RESOLVED by the County Council of Wells County, Indiana:

That Lisa McCormick, is designated as the ADA Coordinator for Wells County.

The Notice under the Americans with Disabilities Act, a copy of which is posted to the County's website, is adopted as the Wells County Notice under the Americans with Disabilities Act.

The Wells County ADA Grievance Procedure under the Americans with Disabilities Act, a copy of which is attached hereto, is adopted as the grievance procedure for addressing complaints alleging discrimination on the basis of disability in the provision of services, activities, programs or benefits by Wells County.

In compliance with Federal and State laws as set forth above, the Wells County Council resolves to post the required information regarding the ADA coordinator, Notice under the Americans with Disabilities Act, and Wells County Grievance Procedure under the Americans with Disabilities Act on its website and at such other locations as may be determined from time to time.

PASSED, APPROVED AND ADOPTED this 4th day of December, 2012.

Wells County Council:



Doc ID: 000562090003 Type: MIS
Recorded: 12/05/2012 at 11:49:56 AM
Fee Amt: \$0.00 Page 1 of 3
Wells County Recorder
Rina E. Stuck Recorder
File# 186414

BK **70** PG **869**

"I affirm, under the penalties for perjury, that I have taken reasonable care to redact each Social Security number in this document, unless required by law" *Bill Davis*

James E. H. White

David Hill

James E. H. White

Karolyn Lorenz

g

Lang H. Galt
Shelly P. Ho

ATTEST:

Beth Davis

Beth Davis, Auditor

Non-discrimination Notice

In accordance with the requirements of title II of the Americans with Disabilities Act of 1990 ("ADA"), Wells County will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: Wells County does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: Wells County will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in Wells County programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: Wells County will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in Wells County offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of Wells County, should contact the office of Lisa McCormick (at 260-824-6470 or personnel@wellscounty.org) as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require Wells County to take any action that would fundamentally alter the nature of its programs or services, or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of Wells County is not accessible to persons with disabilities should be directed to Lisa McCormick (at 260-824-6470 or personnel@wellscounty.org).

Wells County will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.